

## Administration/ Secretarial

Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
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### C&G L1 NVQ Retail Skills

These programmes are designed for those involved in the Retail Industry and are work based with on-the-job assessment.

70307 / DPD1A	Downpatrick	C&G L1 NVQ Retail Skills	Monday	07/09/2009	26/06/2010	09:00	16:15	£250.00	£152.00	£103.00	£73.60
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### C&G L3 NVQ Retail

These programmes are designed for those involved in the Retail Industry and are work based with on-the-job assessment.

70315 / DPD1A	Downpatrick	C&G L3 NVQ Retail	Monday	07/09/2009	26/06/2010	09:00	16:15	£284.00	£186.00	£137.00	£107.60
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### OCR L1 NVQ Business & Administration

To provide students with basic training in secretarial and administration skills in order to gain employment as a junior administrator.

70239 / DPD1A	Downpatrick	OCR L1 NVQ Business & Administration - Year 1	Wednesday	09/09/2009	19/06/2010	09:00	16:15	£263.00	£165.00	£116.00	£86.60
70239 / DPE1A	Downpatrick	OCR L1 NVQ Business & Administration - Year 1	Wednesday	09/09/2009	19/06/2010	18:00	21:30	£227.00	£147.00	£107.00	£83.00

### OCR L2 NVQ Business & Administration

A mix of classroom based study and job placements makes this ideal for those seeking a practical course, preparing them for employment as well as further study at Level 3.

70243 / DPD1A	Downpatrick	OCR L2 NVQ Business & Administration - Year 1	Wednesday	09/09/2009	19/06/2010	09:00	16:15	£266.00	£168.00	£119.00	£89.60
70243 / DPD1B	Downpatrick	OCR L2 NVQ Business & Administration - Year 1	Friday	11/09/2009	19/06/2010	09:00	16:15	£266.00	£168.00	£119.00	£89.60
70243 / DPE1A	Downpatrick	OCR L2 NVQ Business & Administration - Year 1	Wednesday	09/09/2009	19/06/2010	18:00	21:30	£206.00	£138.00	£104.00	£83.60

### OCR L3 NVQ Business & Administration

This Level 3 course is equivalent to 3 A Levels and prepares you for the BA Hons Degree in Business and Employment.

70245 / DPD1A	Downpatrick	OCR L3 NVQ Business & Administration - Year 1	Wednesday	09/09/2009	19/06/2010	09:00	16:15	£284.00	£186.00	£137.00	£107.60
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Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
70245 / DPD1B	Downpatrick	OCR L3 NVQ Business & Administration - Year 1	Friday	11/09/2009	12/06/2010	09:00	16:15	£284.00	£186.00	£137.00	£107.60
70245 / DPE1A	Downpatrick	OCR L3 NVQ Business & Administration - Year 1	Wednesday	09/09/2009	19/06/2010	17:30	21:30	£244.00	£166.00	£127.00	£103.60

### OCR Text Processing

This is a recognised typing qualification, formerly known as RSA Wordprocessing. There are 3 levels available: Stage 1 (Beginners), Stage 2 (Intermediate) and Stage 3 (Advanced). All levels are taught in each class.

70246 / DPE1A	Downpatrick	OCR Text Processing	Tuesday	08/09/2009	12/06/2010	19:00	21:00	£106.00	£60.00	£37.00	£23.20
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### Office Skills

This class offers the opportunity to complete a number of computer/admin qualifications such as Word/Text Processing, Medical/Legal Word Processing, Audio Transcription, Document Presentation & CLAIT. Ideal for those who wish to return to work.

70593 / DPD1A	Downpatrick	Office Skills	Wednesday	09/09/2009	19/06/2010	09:15	13:15	£184.00	£92.00	£46.00	£18.40
70593 / DPE1A	Downpatrick	Office Skills	Tuesday	08/09/2009	12/06/2010	19:00	21:00	£92.00	£46.00	£23.00	£9.20

## Art & Design

Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
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### NOCN Creative Ceramics/ Craft Design

This course covers a range of techniques from basic to the more advanced. Examples of techniques used will be slip casting, hand building and throwing on the wheel. Use of slips and glazes will also be covered.

71382 / DPDAA	Downpatrick	NOCN Creative Ceramics	Monday	07/09/2009	22/05/2010	10:00	12:30	£105.00	£63.00	£42.00	£29.40
71382 / DPEAA	Downpatrick	NOCN Creative Ceramics	Wednesday	09/09/2009	22/05/2010	19:00	21:30	£105.00	£63.00	£42.00	£29.40

### NOCN Interior Design Level 3

This interior design course is suitable if you are looking for that extra bit of knowledge on how to create stylish interiors for your home, or indeed if you are looking for a profitable venture.

70196 / DPDAA	Downpatrick	NOCN Interior Design	Friday	11/09/2009	22/05/2010	09:30	12:30	£130.00	£78.00	£52.00	£36.40
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## Beauty & Holistic Therapies

Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
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### NOCN Makeup Techniques

This course provides an introduction to the application of make-up products, the production of a portfolio and hygiene requirements

70202 / DPEEB	Downpatrick	NOCN Makeup Techniques	Thursday	04/02/2010	26/06/2010	18:00	21:00	£89.00	£55.00	£38.00	£27.80
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### VTCT Certificate In Emergency First Aid

This course is intended to provide knowledge of basic first aid requirements, and covers all relevant health and safety legislation.

0845 6007555	Downpatrick	VTCT Certificate In Emergency First Aid	Thursday	10/09/2009	21/11/2009	19:00	21:00	£49.00	£35.00	£28.00	£23.80
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### VTCT L2 NVQ Beauty Therapy

This Level 2 course prepares you for NVQ Level 3 and employment in the beauty therapy industry.

0845 6007555	Downpatrick	VTCT L2 NVQ Beauty Therapy	Monday	07/09/2009	26/06/2010	17:30	21:30	£216.00	£136.00	£96.00	£72.00
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### VTCT L3 NVQ Beauty Therapy

This course is for trained beauty therapists holding supervisory roles. Price excludes kit and uniform costs.

0845 6007555	Downpatrick	VTCT L3 NVQ Beauty Therapy	Tuesday	08/09/2009	12/06/2010	17:30	21:30	£216.00	£138.00	£99.00	£75.60
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### VTCT Level 3 Certificate Swedish Massage

This course provides Swedish massage techniques and is the basis for progression to Level 3 Diploma in Body Massage or Sports Massage and other therapies.

0845 6007555	Downpatrick	VTCT Level 3 Certificate Swedish Massage	Monday	07/09/2009	23/01/2010	18:30	21:30	£92.00	£62.00	£47.00	£38.00
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### VTCT Level 3 Diploma Anatomy & Physiology

This course is essential to relevant holistic courses and aids the underpinning knowledge required.

0845 6007555	Downpatrick	VTCT Level 3 Diploma Anatomy & Physiology	Monday	07/09/2009	26/06/2010	15:30	17:00	£110.00	£80.00	£65.00	£56.00
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0845 6007555	Downpatrick	VTCT Level 3 Diploma Anatomy & Physiology	Wednesday	09/09/2009	26/06/2010	15:30	17:00	£110.00	£80.00	£65.00	£56.00
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Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
0845 6007555	Downpatrick	VTCT Level 3 Diploma Anatomy & Physiology	Thursday	10/09/2009	19/06/2010	17:30	19:00	£110.00	£80.00	£65.00	£56.00

### VTCT Level 3 Diploma Health Safety Security & Employment Standards

This course is suitable if you are undertaking holistic therapy courses and covers all the legal requirements. This course is only available if you are enrolling on another beauty/holistic course as part of a necessary requirement.

70276 / DPE1A	Downpatrick	VTCT Level 3 Diploma Health Safety Security & Employment Standards	Tuesday	08/09/2009	19/06/2010	17:30	18:00	£39.00	£29.00	£24.00	£21.00
70276 / DPE1B	Downpatrick	VTCT Level 3 Diploma Health Safety Security & Employment Standards	Wednesday	09/09/2009	19/06/2010	17:30	18:00	£39.00	£29.00	£24.00	£21.00
70276 / DPE1C	Downpatrick	VTCT Level 3 Diploma Health Safety Security & Employment Standards	Tuesday	08/09/2009	12/06/2010	17:30	18:00	£39.00	£29.00	£24.00	£21.00
70276 / DPEAA	Downpatrick	VTCT Level 3 Diploma Health Safety Security & Employment Standards	Monday	07/09/2009	23/01/2010	17:30	18:30	£39.00	£29.00	£24.00	£21.00
70276 / DPEAB	Downpatrick	VTCT Level 3 Diploma Health Safety Security & Employment Standards	Thursday	10/09/2009	23/01/2010	17:30	18:30	£39.00	£29.00	£24.00	£21.00
70276 / DPDA	Downpatrick	VTCT Level 3 Diploma Health Safety Security & Employment Standards Sports Massage	Monday	07/09/2009	30/01/2010	17:30	18:30	£39.00	£29.00	£24.00	£21.00

### VTCT Level 3 Diploma In Aromatherapy

This course provides a comprehensive background of Aromatherapy to enable you to train as a qualified aromatherapist.

0845 6007555	Downpatrick	VTCT Level 3 Diploma In Aromatherapy	Wednesday	09/09/2009	26/06/2010	18:00	21:30	£172.00	£102.00	£67.00	£46.00
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### VTCT Level 3 Diploma Indian Head Massage

This course enables you to become a qualified Indian Head Massage therapist.

0845 6007555	Downpatrick	VTCT Level 3 Diploma Indian Head Massage	Thursday	10/09/2009	23/01/2010	18:30	21:30	£92.00	£62.00	£47.00	£38.00
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### VTCT Level 3 Diploma Reflexology

This course enables you to become a qualified reflexologist.

0845 6007555	Downpatrick	VTCT Level 3 Diploma Reflexology	Tuesday	08/09/2009	19/06/2010	18:00	21:30	£197.00	£114.50	£73.25	£48.50
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### VTCT Level 3 Diploma Sports Massage Therapy

This course provides Sports Massage techniques to include Swedish Massage.

0845 6007555	Downpatrick	VTCT Level 3 Diploma Sports Massage Therapy	Monday	01/02/2010	25/06/2010	17:30	21:30	£112.00	£72.00	£52.00	£40.00
0845 6007555	Downpatrick	VTCT Level 3 Diploma Sports Massage Therapy Year 2	Wednesday	09/09/2009	23/01/2010	17:30	21:30	£80.00	£40.00	£20.00	£8.00

## Bio Sciences

Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
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### EDEXCEL BTEC HNC Environmental Science

You will study units including: Cell Biology, Immunology & Genetics, Biochemistry and Molecular Biology, Mammalian Physiology, Laboratory techniques, Project, Microbiology, Organic Chemistry and Applied Environmental Studies.

0845 6007555	Downpatrick	EDEXCEL BTEC HNC Environmental Science - Year 1	Wednesday	09/09/2009	19/06/2010	17:30	19:30	£417.00	£292.00	£229.50	£192.00
0845 6007555	Downpatrick	EDEXCEL BTEC HNC Environmental Science - Year 2	Monday/Wednesday	07/09/2009	19/06/2010	17:30	21:30	£417.00	£292.00	£229.50	£192.00

## Bricklaying

Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
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### CSkills Awards L3 NVQ Brickwork

Designed to develop the skills and knowledge to pursue a career at supervisory or management level

70361 / DPD1A	Downpatrick	CSkills Awards L3 NVQ Brickwork	Monday	07/09/2009	26/06/2010	09:00	17:00	£261.00	£163.00	£114.00	£84.60
70361 / DPEAA	Downpatrick	CSkills Awards L3 NVQ Brickwork	Monday	07/09/2009	23/01/2010	18:30	21:30	£125.00	£95.00	£80.00	£71.00

### DIY Brickwork

An introduction to bricklaying, construction techniques and tool use. Students will be taught about design, installation and creation of garden walls, fireplaces, pillars and arches.

70096 / DPEAA	Downpatrick	DIY Brickwork	Wednesday	09/09/2009	30/01/2010	18:30	21:30	£84.00	£50.00	£33.00	£22.80
70096 / DPEEA	Downpatrick	DIY Brickwork	Wednesday	03/02/2010	26/06/2010	18:30	21:30	£84.00	£50.00	£33.00	£22.80

### Introduction To Tiling

This course will teach you the skills, confidence and expertise to carry out wall and floor tiling around the home.

70431 / DPEAA	Downpatrick	Introduction to Tiling	Wednesday	09/09/2009	23/01/2010	18:30	21:30	£84.00	£50.00	£33.00	£22.80
70431 / DPEEA	Downpatrick	Introduction to Tiling	Wednesday	03/02/2010	26/06/2010	18:30	21:30	£84.00	£50.00	£33.00	£22.80

## Business And Management

Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
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### C&G Level 2 Certificate Vocational Paralegal Studies

The Level 2 Certificate in Vocational Paralegal Studies studies basic legal principles to those currently employed or seeking employment in an area where knowledge of those principles will feature or underpin their work.

70964 / DPE1A	Downpatrick	C&G Level 2 Certificate Vocational Paralegal Studies	Thursday	10/09/2009	19/06/2010	18:00	21:30	£209.00	£139.00	£104.00	£83.00
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### CCEA Level 2 Certificate In Business Enterprise

Introduce students to the area of enterprise and help develop knowledge and understanding of the entrepreneurial environment

71153 / DPEEA	Downpatrick	CCEA Level 2 Certificate In Business Enterprise	Wednesday	10/02/2010	19/06/2010	18:30	21:30	£63.00	£35.00	£21.00	£12.60
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### CCEA Level 3 Certificate Business Enterprise

To introduce students to the area of enterprise and help develop knowledge and understanding of the entrepreneurial environment

71301 / DPEEA	Downpatrick	CCEA Level 3 Certificate Business Enterprise	Thursday	11/02/2010	19/06/2010	18:30	21:30	£88.00	£60.00	£46.00	£37.60
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### CIM Level 3 Introductory Certificate Marketing

Completion of the Introductory Certificate will lead to the Professional Certificate in marketing.

71210 / DPEAA	Downpatrick	CIM Level 3 Introductory Certificate Marketing	Tuesday	08/09/2009	13/02/2010	18:30	21:30	£192.00	£158.00	£141.00	£130.80
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### CIM Level 4 Professional Certificate Marketing

A Level 4 Professional Marketing Qualification aimed at those who are currently working within a marketing environment and wish to progress their career.

0845 6007555	Downpatrick	CIM Level 4 Professional Certificate Marketing	Monday/Wednesday	07/09/2009	19/06/2010	18:30	21:30	£506.00	£356.00	£281.00	£236.00
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Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
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### CIPD Level 3 Certificate Personnel Practice

This qualification is intended for those who provide support for key aspects in the personnel area

Entry reqs: Students should possess 5 GCSEs or equivalent and have relevant work experience. Extra costs to be paid to CIPD-registration etc

0845 6007555	Downpatrick	CIPD Level 3 Certificate Personnel Practice	Tuesday/Thursday	08/09/2009	12/06/2010	17:30	20:30	£331.00	£217.00	£160.00	£125.80
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### CIPD Level 3 Certificate Training Practice

Studying for the Certificate in Training Practice provides you with your first step towards a successful career in training.

Extra costs to be paid to CIPD-registration etc

0845 6007555	Downpatrick	CIPD Level 3 Certificate Training Practice	Wednesday	09/09/2009	19/06/2010	17:30	21:30	£303.00	£203.00	£153.00	£123.00
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### EDEXCEL BTEC HNC Business

This is a 2-year part-time Higher Education Business course which is delivered over 2 evenings per week.

0845 6007555	Downpatrick	EDEXCEL BTEC HNC Business - Year 2	Monday/Wednesday	07/09/2009	19/06/2010	17:30	21:30	£250.00	£125.00	£62.50	£25.00
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### EDEXCEL BTEC HND Business

This is a full-time course, running for 34 weeks, over 2 years. You will attend the College 4 days a week, with 18 hours staff contact per week.

0845 6007555	Downpatrick	EDEXCEL BTEC HND Business - Year 1	Monday/Wednesday	07/09/2009	19/06/2010	18:30	21:30	£415.00	£291.00	£229.00	£191.80
0845 6007555	Downpatrick	EDEXCEL BTEC HND Business - Year 2	Monday/Wednesday	07/09/2009	19/06/2010	18:30	21:30	£248.00	£124.00	£62.00	£24.80
0845 6007555	Downpatrick	EDEXCEL BTEC HND Business - Year 3	Monday/Wednesday	07/09/2009	19/06/2010	18:30	21:30	£248.00	£124.00	£62.00	£24.80

### IATI Accounting Technician

The IATI qualification has two parts: Year 1 - Foundation Level and Year 2 - Admission Level. These courses are primarily aimed at those working in accounting or financial positions.

70424 / DPE1A	Downpatrick	IATI Accounting Technician - Year 1	Tuesday	08/09/2009	12/06/2010	14:30	21:30	£431.00	£293.00	£224.00	£182.60
70424 / DPE2A	Downpatrick	IATI Accounting Technician - Year 2	Tuesday	08/09/2009	12/06/2010	14:30	21:30	£348.00	£210.00	£141.00	£99.60

Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
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### ILM Level 2 Award In Exploring Business Enterprise

The ILM Level 2 Award in Exploring Business Enterprise aims to provide individuals with the opportunity to explore enterprise

71302 / DPEEA	Downpatrick	ILM Level 2 Award In Exploring Business Enterprise	Thursday	11/02/2010	19/06/2010	18:30	21:30	£127.00	£99.00	£85.00	£76.60
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### Ilm Level 2 Award In Preparing For Business Enterprise

The qualification consists of one mandatory unit, 'Assessing own suitability for enterprise'. Here, learners gain an understanding of the risks involved in self employment alongside the skills, knowledge and abilities needed to start and run an enterpris

71241 / DPDEA	Downpatrick	ILM Level 2 Award In Preparing For Business Enterprise	Tuesday	09/02/2010	13/02/2010	09:00	17:00	£103.00	£87.00	£79.00	£74.20
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### ILM Level 2 Certificate In Preparing For Business Enterprise

This courses provides a basic toolkit for those interested in strating their own business.

71196 / DPEEA	Downpatrick	ILM Level 2 Certificate In Preparing For Business Enterprise	Tuesday	09/02/2010	26/06/2010	18:30	21:30	£148.00	£120.00	£106.00	£97.60
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### ILM Level 2 Certificate In Team Leading

This qualification gives practicing or potential team leaders the foundation to develop skills

70571 / DPE1A	Downpatrick	ILM Level 2 Certificate In Team Leading	Tuesday	08/09/2009	12/06/2010	18:30	20:30	£147.00	£109.00	£90.00	£78.60
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### NCFE Level 3 Certificate In Preparation For Business

For those wishing to develop the necessary knowledge and skills to start their own business. This qualification has been developed in association with SFEDI (Small Firms Enterprise Development) and is endorsed by them.

70456 / DPE1A	Downpatrick	NCFE Level 3 Certificate In Preparation For Business - Year 1	Wednesday	09/09/2009	19/06/2010	18:30	21:30	£157.00	£99.00	£70.00	£52.60
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## Carpentry & Joinery

Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
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### CSkills Awards L3 NVQ Carpentry & Joinery

Students will develop the skills and knowledge to pursue a career at supervisory level within the industry. Units include: erect & dismantle access platforms, maintain working conditions & operational activities.

Entry Requirements: All students are required to have employment within the industry in order to gather work based evidence.

70213 / DPD1A	Downpatrick	CSkills Awards L3 NVQ Carpentry & Joinery	Monday	07/09/2009	26/06/2010	09:00	17:00	£261.00	£163.00	£114.00	£84.60
70213 / DPEAA	Downpatrick	CSkills Awards L3 NVQ Carpentry & Joinery	Monday	07/09/2009	23/01/2010	18:30	21:30	£158.00	£128.00	£113.00	£104.00

### Woodwork Introduction

A practical woodworking class in which students can work on their own choice of project. Students with a variety of experience from novice to expert are welcome.

70249 / DPEAA	Downpatrick	Woodwork Introduction	Monday	07/09/2009	30/01/2010	18:30	21:30	£84.00	£50.00	£33.00	£22.80
70249 / DPEAB	Downpatrick	Woodwork Introduction	Monday	01/02/2010	26/06/2010	18:30	21:30	£84.00	£50.00	£33.00	£22.80

## Computer Aided Design

Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
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### C&G Level 2 Certificate In 2D Computer Aided Design

Level 2 course covering the principles and practice of 2D computer aided design which is modern, up-to-date and flexible to meet the students needs in industry today.

71022 / DPE1A	Downpatrick	C&G Level 2 Certificate In 2D Computer Aided Design	Wednesday	09/09/2009	19/06/2010	18:30	21:30	£120.00	£70.00	£45.00	£30.00
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### Introduction To Architecture 2009

This course is suitable if you have previous knowledge of AutoCAD and wish to produce architectural construction design drawings, leading to a recognised qualification.

71409 / DPE1A	Downpatrick	Introduction To Architecture 2009	Tuesday	08/09/2009	12/06/2010	18:30	21:30	£100.00	£50.00	£25.00	£10.00
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## Computing/Software Engineering/Networking

Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
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### CompTIA A+ Essentials (Hardware & Software)

This course is for anyone who wishes to learn more on how to use CompTIA A+. The course confirms a person's ability to perform tasks such as installation, configuration, diagnosing, preventive maintenance and basic networking.

Entry Requirements: Basic computer skills. Additional Costs: Course Text Book, approx £25; Exams are optional and cost approx £67.

70366 / DPE1A	Downpatrick	CompTIA A+ Essentials (Hardware & Software)	Wednesday	09/09/2009	12/06/2010	18:30	21:00	£125.00	£62.50	£31.25	£12.50
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### CompTIA NET+

An essential Networking qualification for anyone considering a career in Networking. Additional Costs: Course Text Book, approx £25; Exams are optional and cost approx £67 each.

Entry Requirements: 9 months experience in Network Support or Administration OR Adequate Academic Training. CompTIA A+ certification.

0845 6007555	Downpatrick	CompTIA NET+	Wednesday	09/09/2009	12/06/2010	18:30	21:30	£274.00	£224.00	£199.00	£184.00
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## Construction Studies

Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
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### CIOB Level 3 Certificate In Site Supervisory Studies

This course is suitable if you are an experienced tradesperson and you wish to learn the skills of site supervision/foremanship, whilst gaining a qualification recognised by the Chartered Institute Of Building (subject to accreditation).

71395 / DPDAA	Downpatrick	CIOB L3 Certificate In Site Supervisory Studies	Wednesday/Friday	09/09/2009	12/12/2009	09:00	17:00	£92.00	£46.00	£23.00	£9.20
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### DIY Home Maintenance

Designed to help the absolute beginner gain knowledge in basic home repairs. Topics include: fitting skirting, shelving, panelling, painting, paper hanging, basic plumbing, tiling and much more!

70376 / DPEAA	Downpatrick	DIY Home Maintenance	Tuesday	08/09/2009	23/01/2010	18:30	21:30	£128.00			
70376 / DPEEA	Downpatrick	DIY Home Maintenance	Tuesday	02/02/2010	26/06/2010	18:30	21:30	£128.00			

### EDEXCEL BTEC HNC Construction

The Higher National Certificate is a specialist vocational programme with a strong work related emphasis. It provides a thorough grounding in the key concepts and practical skills required in the construction sector.

0845 6007555	Downpatrick	EDEXCEL BTEC HNC Construction	Monday/Tuesday	07/09/2009	12/06/2010	09:00	17:00	£417.00	£292.00	£229.50	£192.00
0845 6007555	Downpatrick	EDEXCEL BTEC HNC Construction	Monday/Tuesday	07/09/2009	12/06/2010	18:30	21:30	£417.00	£292.00	£229.50	£192.00

### EDEXCEL BTEC National Award Construction

You will learn by completing projects and assignments that are based on realistic workplace situations and activities. You will focus on a particular subject area and develop a range of specialist skills and knowledge.

70397 / DPD1A	Downpatrick	EDEXCEL BTEC National Award Construction	Wednesday/Thursday	09/09/2009	12/06/2010	09:00	17:00	£312.00	£214.00	£165.00	£135.60
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Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
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### Enhanced Construction Skills

This course is particularly aimed at unemployed construction operatives. It offers you an opportunity to improve your skills in health and safety, literacy, first aid and employability/careers, whilst gaining a qualification.

71405 / DPDAA	Downpatrick	Enhanced Construction Skills	Wednesday/Thursday	09/09/2009	05/12/2009	09:00	17:00	£168.00	£84.00	£42.00	£16.80
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## Early Years

Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
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### **C&G L3 NVQ Children's Care Learning & Development**

This course is suitable for you if you want to pursue a career in Early Years education. The course is the equivalent of 3 A Levels and therefore if you achieve the Diploma you will be able to progress to university.

0845 6007555	Downpatrick	C&G L3 NVQ Children's Care Learning & Development (Fast Track)	Thursday	10/09/2009	12/06/2010	09:00	15:30	£624.00	£526.00	£477.00	£447.60
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## Electrical Installation

Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
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### **C&G L3 NVQ Electrical Installation Portfolio**

This course is designed specifically for electricians who have not obtained the full NVQ Level 3 Electrical Installation Award. This course is portfolio based and students will be assessed on site.

Entry Requirements: Students must have some previous electrical installation qualifications and be employed in the electrical industry.

0845 6007555	Downpatrick	C&G L3 NVQ Electrical Installation Portfolio		23/11/2009	28/11/2009			£140.00	£110.00	£95.00	£86.00
0845 6007555	Downpatrick	C&G L3 NVQ Electrical Installation Portfolio		23/11/2009	28/11/2009			£140.00	£110.00	£95.00	£86.00

## ESOL

Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
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### **C&G Certificate In ESOL International (Reading Writing And Listening)**

Students will learn to communicate in English, from basic greetings at beginner level, to sophisticated and fluent language at advanced level. Classes are taught in a friendly environment using colourful and relevant resources

0845 6007555	Downpatrick	C&G Certificate In ESOL International (Reading Writing And Listening)	Wednesday	09/09/2009	12/06/2010	17:30	21:30	£25.00	£25.00	£25.00	£25.00
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## Essential Skills

Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
<b>C&amp;G Certificate In Adult Literacy</b>											
This course will help you improve your reading, writing and spelling skills. There are 5 levels, so whether you want to start from scratch at Entry Level, or get a GCSE equivalent qualification at Level 2, this class will accommodate you.											
70029 / DPD1A	Downpatrick	C&G Certificate in Adult Literacy	Monday	07/09/2009	26/06/2010	13:00	15:00	£0.00	£0.00	£0.00	£0.00
70029 / DPD1B	Downpatrick	C&G Certificate In Adult Literacy	Tuesday	08/09/2009	12/06/2010	10:00	12:00	£0.00	£0.00	£0.00	£0.00
70029 / DPD1C	Downpatrick	C&G Certificate in Adult Literacy	Tuesday	08/09/2009	12/06/2010	13:00	15:00	£0.00	£0.00	£0.00	£0.00
70029 / DPD1D	Downpatrick	C&G Certificate in Adult Literacy	Wednesday	09/09/2009	19/06/2010	11:00	13:00	£0.00	£0.00	£0.00	£0.00
70029 / DPD1E	Downpatrick	C&G Certificate in Adult Literacy	Thursday	10/09/2009	12/06/2010	13:00	15:00	£0.00	£0.00	£0.00	£0.00
70029 / DPD1F	Downpatrick	C&G Certificate in Adult Literacy	Friday	11/09/2009	12/06/2010	10:00	12:00	£0.00	£0.00	£0.00	£0.00
70029 / DPD1H	Downpatrick	C&G Certificate In Adult Literacy	Tuesday	01/09/2009	26/06/2010	11:15	13:00	£0.00	£0.00	£0.00	£0.00
70029 / DPD1I	Downpatrick	C&G Certificate In Adult Literacy	Monday	07/09/2009	26/06/2010	09:30	12:00	£0.00	£0.00	£0.00	£0.00
70029 / DPD1J	Downpatrick	C&G Certificate In Adult Literacy	Wednesday	09/09/2009	19/06/2010	13:15	15:15	£0.00	£0.00	£0.00	£0.00
70029 / DPD1K	Downpatrick	C&G Certificate In Adult Literacy	Tuesday	08/09/2009	26/06/2010	13:15	15:15	£0.00	£0.00	£0.00	£0.00
70029 / DPD1M	Downpatrick	C&G Certificate In Adult Literacy	Monday	07/09/2009	26/06/2010	10:00	12:00	£0.00	£0.00	£0.00	£0.00
70029 / DPD1N	Downpatrick	C&G Certificate In Adult Literacy	Monday	07/09/2009	26/06/2010	11:15	13:00	£0.00	£0.00	£0.00	£0.00
70029 / DPD1O	Downpatrick	C&G Certificate In Adult Literacy	Wednesday	09/09/2009	26/06/2010	09:00	10:45	£0.00	£0.00	£0.00	£0.00
70029 / DPE1A	Downpatrick	C&G Certificate in Adult Literacy	Monday	07/09/2009	26/06/2010	16:00	18:00	£0.00	£0.00	£0.00	£0.00
70029 / DPE1B	Downpatrick	C&G Certificate in Adult Literacy	Monday	07/09/2009	26/06/2010	18:30	20:30	£0.00	£0.00	£0.00	£0.00
70029 / DPE1C	Downpatrick	C&G Certificate in Adult Literacy	Wednesday	09/09/2009	19/06/2010	15:00	17:00	£0.00	£0.00	£0.00	£0.00

Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
70029 / DPE1D	Downpatrick	C&G Certificate In Adult Literacy	Tuesday	08/09/2009	12/06/2010	18:30	20:30	£0.00	£0.00	£0.00	£0.00

### C&G Certificate In Adult Numeracy

This course will help you to understand, use and calculate figures in the areas of maths which you are likely to come across in your daily lives.

70030 / DPD1A	Downpatrick	C&G Certificate In Adult Numeracy	Wednesday	02/09/2009	26/06/2010	11:15	13:00	£0.00	£0.00	£0.00	£0.00
70030 / DPD1B	Downpatrick	C&G Certificate In Adult Numeracy	Tuesday	01/09/2009	26/06/2010	09:00	11:00	£0.00	£0.00	£0.00	£0.00
70030 / DPD1G	Downpatrick	C&G Certificate In Adult Numeracy	Monday	07/09/2009	26/06/2010	13:00	15:00	£0.00	£0.00	£0.00	£0.00
70030 / DPD1H	Downpatrick	C&G Certificate in Adult Numeracy	Tuesday	08/09/2009	12/06/2010	09:00	11:00	£0.00	£0.00	£0.00	£0.00
70030 / DPD1J	Downpatrick	C&G Certificate in Adult Numeracy	Thursday	10/09/2009	12/06/2010	09:00	11:00	£0.00	£0.00	£0.00	£0.00
70030 / DPD1K	Downpatrick	C&G Certificate in Adult Numeracy	Thursday	10/09/2009	12/06/2010	10:00	12:00	£0.00	£0.00	£0.00	£0.00
70030 / DPD1L	Downpatrick	C&G Certificate in Adult Numeracy	Thursday	10/09/2009	12/06/2010	13:30	15:30	£0.00	£0.00	£0.00	£0.00
70030 / DPD1N	Downpatrick	C&G Certificate In Adult Numeracy	Wednesday	09/09/2009	12/06/2010	18:30	20:15	£0.00	£0.00	£0.00	£0.00
70030 / DPDEA	Downpatrick	C&G Certificate In Adult Numeracy	Wednesday	09/09/2009	03/07/2010	10:30	13:00	£0.00	£0.00	£0.00	£0.00

## GCE A2

Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
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### AQA AGCE Psychology A

This is the second year of the A Level Psychology course for those who have already completed the AS.

70004 / DPE1A	Downpatrick	AQA AGCE Psychology A	Wednesday	09/09/2009	19/06/2010	18:30	21:30	£156.00	£98.00	£69.00	£51.60
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### CCEA A2GCE Government & Politics

This course covers the Second year of the A Level Government & Politics programme.

70748 / DPE1A	Downpatrick	CCEA AGCE Government & Politics	Monday	07/09/2009	26/06/2010	18:30	21:30	£156.00	£98.00	£69.00	£51.60
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## GCE AS

Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
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### **AQA ASGCE Psychology**

You will study the psychology of human behavior. Topics studied include issues such as stress, personality and development.

70290 / DPE1A	Downpatrick	AQA ASGCE Psychology B	Wednesday	09/09/2009	19/06/2010	18:30	21:30	£156.00	£98.00	£69.00	£51.60
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## GCSE

Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
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### AQA GCSE In Mathematics B (Modular)

This course is suitable if you have recently completed AQA modular GCSE Mathematics.

71230 / DPD1A	Downpatrick	AQA GCSE In Mathematics B (Modular)	Tuesday	08/09/2009	03/07/2010	09:00	11:15	£124.00	£76.00	£52.00	£37.60
71230 / DPE1A	Downpatrick	AQA GCSE In Mathematics B (Modular)	Tuesday	08/09/2009	12/06/2010	19:00	21:30	£124.00	£76.00	£52.00	£37.60

### CCEA GCSE English

GCSE English has been identified by Government and Employers as being necessary to increased performance in education, training and industry and to raise the skills level of the whole workforce.

70066 / DPD1A	Downpatrick	CCEA GCSE English	Monday	07/09/2009	26/06/2010	15:30	18:00	£124.00	£76.00	£52.00	£37.60
70066 / DPE1A	Downpatrick	CCEA GCSE English	Monday	07/09/2009	26/06/2010	19:00	21:30	£124.00	£76.00	£52.00	£37.60

### CCEA GCSE German

This course will provide you with the ability to converse in German and allow progression onto further study.

70634 / DPE1A	Downpatrick	CCEA GCSE German	Wednesday	09/09/2009	19/06/2010	19:30	21:00	£124.00	£76.00	£52.00	£37.60
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## Hairdressing

Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
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### VTCT L2 NVQ Barbering

This two year course covers all aspects of traditional and commercial cutting techniques, barbering services and designer facial hair. There are no formal entry. Price excludes kit and uniform

Entry req: Good standard of education. You should have experience and gained a hairdressing qualification. Price excludes kit etc.

0845 6007555	Downpatrick	VTCT L2 NVQ Barbering	Tuesday	08/09/2009	19/06/2010	18:00	21:00	£176.00	£116.00	£86.00	£68.00
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### VTCT L2 NVQ Hairdressing

This course prepares you for a Level 3 or higher level qualification within the hairdressing industry.

0845 6007555	Downpatrick	VTCT L2 NVQ Hairdressing - Year 1	Tuesday/Wednesday	02/02/2010	26/06/2010	18:00	21:30	£432.00	£244.00	£150.00	£93.60
70269 / DPD1A	Downpatrick	VTCT L2 NVQ Hairdressing - Year 1	Tuesday	08/09/2009	19/06/2010	09:00	17:00	£252.00	£154.00	£105.00	£75.60
70269 / DPD2A	Downpatrick	VTCT L2 NVQ Hairdressing - Year 2	Tuesday	08/09/2009	19/06/2010	09:00	17:00	£196.00	£98.00	£49.00	£19.60

### VTCT L3 NVQ Hairdressing

At NVQ Level 3 students develop artistic flair and gain insight into supervisory roles within salons. All skills are at advanced level to include

Extra costs: Kit including scissors, combs, hairdryer etc. Also a uniform is required

0845 6007555	Downpatrick	VTCT L3 NVQ Hairdressing	Monday	18/01/2010	03/07/2010	09:00	17:00	£222.00	£142.00	£102.00	£78.00
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## Health And Care

Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
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### C&G Level 2 Certificate In Mental Health Work

0845 6007555	Downpatrick	C&G Level 2 Certificate In Mental Health Work	Thursday	10/09/2009	12/06/2010	10:00	12:30	£102.00	£82.00	£72.00	£66.00
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### CACDP Level 1 Certificate In British Sign Language

This is an introduction to communicating with deaf people using sign language

70339 / DPE1A	Downpatrick	CACDP Level 1 Certificate In British Sign Language	Wednesday	09/09/2009	19/06/2010	19:00	21:00	£139.00	£93.00	£70.00	£56.20
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### CACDP Level 2 Certificate British Sign Language

This programme incorporates conversation skills, use of grammar and conveying information

0845 6007555	Downpatrick	CACDP Level 2 Certificate British Sign Language	Thursday	10/09/2009	12/06/2010	19:00	21:00	£169.00	£131.00	£112.00	£100.60
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### EDEXCEL Level 2 BTEC Award In Dementia Care

The qualification will be relevant for all workers in the health and social care and health work force who are working with people with dementia.

71311 / DPEAA	Downpatrick	EDEXCEL Level 2 BTEC Award In Dementia Care	Thursday	08/10/2009	19/12/2009	18:30	21:30	£96.00	£74.00	£63.00	£56.40
71311 / DPEEA	Downpatrick	EDEXCEL Level 2 BTEC Award In Dementia Care	Wednesday	03/03/2010	22/05/2010	18:00	21:30	£96.00	£74.00	£63.00	£56.40

### EDEXCELI Level 2 BTEC Award In Paediatric First Aid

The aim of this qualification is to provide an opportunity for learners to achieve an accredited qualification that meets the criteria of Surestart for first aid qualifications for those working with children in a looked after environment

71203 / DPEEA	Downpatrick	EDEXCEL Level 2 BTEC Award In Paediatric First Aid	Monday	18/01/2010	20/03/2010	18:30	21:30	£76.00	£64.00	£58.00	£54.40
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Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
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### GDC National Certificate In Dental Nursing

For those who have recently entered the dental nursing career and are required to pass the National Certificate Examination. In undertaking the course students will study relevant aspects of biology, surgery techniques, health & safety and patient care.

0845 6007555	Downpatrick	GDC National Certificate In Dental Nursing	Thursday	10/09/2009	12/06/2010	18:30	21:30	£106.00	£90.00	£82.00	£77.20
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### St John Ambulance Certificate

This is a ten-week public first aid course

70258 / DPEAA	Downpatrick	St John Ambulance Certificate	Monday	07/09/2009	21/11/2009	19:00	21:00	£34.00	£22.00	£16.00	£12.40
70258 / DPEAB	Downpatrick	St John Ambulance Certificate	Monday	18/01/2010	17/04/2010	19:00	21:00	£34.00	£22.00	£16.00	£12.40

## Horticulture

Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
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### Flower Arranging

A leisure course covering a variety of arrangements and using seasonal flowers

70410 / DPEAA	Downpatrick	Flower Arranging	Tuesday	08/09/2009	30/01/2010	19:00	21:00	£76.00			
70410 / DPEEA	Downpatrick	Flower Arranging	Tuesday	02/02/2010	05/06/2010	19:00	21:00	£76.00			

## Hospitality & Catering

Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
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### C&G L2 NVQ Food & Drink Service

This course is suitable for those wishing to develop their food service skills or learn new skills

70039 / DPE1A	Downpatrick	C&G L2 NVQ Food & Drink Service	Thursday	10/09/2009	23/01/2010	14:30	21:30	£182.00	£122.00	£92.00	£74.00
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### C&G L2 NVQ Professional Cookery

This course aims to provide realistic training in food preparation for the industry at a basic level.

70311 / DPD1A	Downpatrick	C&G L2 NVQ Professional Cookery - Year 1	Wednesday	09/09/2009	26/06/2010	09:00	17:30	£279.00	£181.00	£132.00	£102.60
70311 / DPD2A	Downpatrick	C&G L2 NVQ Professional Cookery - Year 2	Wednesday	09/09/2009	26/06/2010	09:00	17:30	£196.00	£98.00	£49.00	£19.60

### C&G L3 NVQ Professional Cookery

The course content includes the preparation, cooking and presentation of high quality Soups, Sauces and Dressings; Fish/Shellfish Dishes; Meat, Poultry, Offal and Vegetable Dishes; Cocktails and Canapes.

70554 / DPD1A	Downpatrick	C&G L3 NVQ Professional Cookery - Year 1	Thursday	10/09/2009	19/06/2010	11:00	21:00	£269.00	£171.00	£122.00	£92.60
70554 / DPD2A	Downpatrick	C&G L3 NVQ Professional Cookery - Year 2	Thursday	10/09/2009	19/06/2010	11:00	21:00	£196.00	£98.00	£49.00	£19.60

### C&G Level 2 Award In Barista Skills

This unit provides candidates with specialist skills and knowledge in one of the major growth areas of the hospitality industry – the beverage sector.

71394 / DPEAA	Downpatrick	C&G Level 2 Award In Barista Skills	Thursday	10/09/2009	23/01/2010	19:00	21:00	£75.00	£59.00	£51.00	£46.20
71394 / DPEAA	Downpatrick	C&G Level 2 Award In Barista Skills	Thursday	10/09/2009	23/01/2010	19:00	21:00	£75.00	£59.00	£51.00	£46.20
71394 / DPEEA	Downpatrick	C&G Level 2 Award In Barista Skills	Thursday	14/01/2010	29/05/2010	19:00	21:00	£75.00	£59.00	£51.00	£46.20
71394 / DPEEA	Downpatrick	C&G Level 2 Award In Barista Skills	Thursday	14/01/2010	29/05/2010	19:00	21:00	£75.00	£59.00	£51.00	£46.20

Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
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### Cake Decorating

This is a fun course if you wish to creative decorative cakes.

71400 / DPEAA	Downpatrick	Cake Decorating		07/09/2009	23/01/2010			£128.00	£64.00	£32.00	£12.80
71400 / DPEEA	Downpatrick	Cake Decorating	Thursday	04/02/2010	19/06/2010	18:30	21:30	£128.00	£64.00	£32.00	£12.80

### Foundation Degree In Hospitality And Tourism Events

This is a well balanced, exciting and engaging programme that combines a sound academic body of knowledge and understanding of hospitality, tourism and events with the vocational training required for the acquisition of practical skills.

71398 / DPD1A	Downpatrick	Foundation Degree In Hospitality And Tourism Events	Monday	07/09/2009	19/06/2010	13:00	21:30	£250.00	£125.00	£62.50	£25.00
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### NOCN Level 2 Cookery Practical

This course will teach practical cookery of various dishes of meat, fish, vegetables & sauces.

Students are required to bring own ingredients each week

70199 / DPEEA	Downpatrick	NOCN Level 2 Cookery Practical	Thursday	30/01/2010	12/06/2010	18:30	21:00	£65.00	£43.00	£32.00	£25.40
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### Recreational Cookery - Cuisines Of The World

This is an excellent course, ideal if you want to really improve your culinary skills and have some fun in the process. You will be required to supply your own ingredients.

71164 / DPEAA	Downpatrick	Recreational Cookery - Cuisines Of The World	Wednesday	09/09/2009	23/01/2010	18:30	21:30	£128.00			
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### WSET Level 1 Foundation Certificate In Wines

This course provides a basic introduction to wines and wine/food matching and is valuable for front line staff in the licensed and hospitality sectors.

Candidates must be over 18 years old.

70631 / DPEEA	Downpatrick	WSET Level 1 Foundation Certificate In Wines	Thursday	10/01/2010	20/03/2010	19:00	21:30	£101.00			
70631 / DPEEA	Downpatrick	WSET Level 1 Foundation Certificate In Wines	Thursday	10/01/2010	20/03/2010	19:00	21:30	£101.00			

Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
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### WSET Level 2 Intermediate Certificate In Wines & Spirits

This Certificate provides a detailed introduction to wines and spirits for those in the trade or for those who just want to learn more about wine.

Candidates must be over 18 years old.

70524 / DPEAA	Downpatrick	WSET Level 2 Intermediate Certificate in Wines & Spirits	Tuesday	08/09/2009	21/11/2009	19:00	21:30	£150.00			
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### WSET Level 3 Advanced Certificate In Wines & Spirits

For holders of the WSET Intermediate Certificate or those with an equivalent level of knowledge and experience – this course provides sound and thorough core knowledge of the wines and spirits of the world.

Candidates must be over 18 years old.

70525 / DPEEA	Downpatrick	WSET Level 3 Advanced Certificate in Wines & Spirits	Wednesday	03/02/2010	19/06/2010	19:00	21:30	£243.00			
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## ICT

Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
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### Adobe Certified Associate

This course is suitable if you wish to gain skills in using Adobe and achieve Adobe Certified Associate status.

71376 / DPEAA	Downpatrick	Adobe Certified Associate	Wednesday	09/09/2009	23/01/2010	19:00	21:30	£44.00	£22.00	£11.00	£4.40
71376 / DPEEA	Downpatrick	Adobe Certified Associate	Wednesday	03/02/2010	26/06/2010	19:00	21:30	£44.00	£22.00	£11.00	£4.40

### BCS Advanced ECDL - Databases

Progression from ECDL, covering advanced features of Database

71010 / DPEEA	Downpatrick	BCS Advanced ECDL - Databases	Wednesday	09/09/2009	30/01/2010	18:30	21:30	£61.00	£47.00	£40.00	£35.80
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### BCS Advanced ECDL - Presentation

Progression from ECDL, covering advanced features of Powerpoint. ECDL Advanced is taught using Microsoft Office. There will be sessions available using both Office 2003 and Office 2007.

70014 / DPEAA	Downpatrick	BCS Advanced ECDL - Presentation	Wednesday	09/09/2009	30/01/2010	18:30	21:30	£61.00	£47.00	£40.00	£35.80
70014 / DPEEA	Downpatrick	BCS Advanced ECDL - Presentation	Wednesday	03/02/2010	19/06/2010	18:30	21:30	£61.00	£47.00	£40.00	£35.80
70014 / DPEEB	Downpatrick	BCS Advanced ECDL - Presentation	Tuesday	09/02/2010	19/06/2010	18:30	21:30	£61.00	£47.00	£40.00	£35.80

### BCS Advanced ECDL - Spreadsheets

Progression from ECDL, covering advanced features of MS Excel spreadsheets. ECDL Advanced is taught using Microsoft Office. There will be sessions available using both Office 2003 and Office 2007.

70016 / DPEEA	Downpatrick	BCS Advanced ECDL - Spreadsheets	Monday	01/02/2010	26/06/2010	18:30	21:30	£61.00	£47.00	£40.00	£35.80
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Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
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### BCS Advanced ECDL - Wordprocessing

Progression from ECDL, covering advanced features of Word Processing. ECDL Advanced is taught using Microsoft Office. There will be sessions available using both Office 2003 and Office 2007.

70983 / DPEAA	Downpatrick	BCS Advanced ECDL - Wordprocessing	Monday	07/09/2009	30/01/2010	18:30	21:30	£61.00	£47.00	£40.00	£35.80
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### BCS Level 2 Award In Creative Digital Media (Digital Cre8or)

The BCS Digital Creator Award provides the necessary skills to make the most of your PC in creating and sharing digital media

71307 / DPEAA	Downpatrick	BCS Level 2 Award In Creative Digital Media (Digital Cre8or)	Monday	07/09/2009	23/01/2010	18:30	21:30	£97.00	£73.00	£61.00	£53.80
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### C&G Level 3 Develop Software Using Visual Basic.Net

This course will provide you with an introduction to the programming techniques required to produce database and web applications using Microsoft's VB.Net technologies.

71377 / DPE1A	Downpatrick	C&G Level 3 Develop Software Using Visual Basic.Net	Wednesday	09/09/2009	12/06/2010	18:30	21:30	£160.00	£110.00	£85.00	£70.00
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### EDEXCEL BTEC National Award For IT Practitioners (General)

On this course, you will cover a range of computing skills in systems, databases, programming and computer communications.

70808 / DPD1A	Downpatrick	EDEXCEL BTEC National Award for IT Practitioners (General)	Saturday	17/09/2009	12/06/2010	09:00	14:00	£268.00	£192.00	£154.00	£131.20
70808 / DPE1A	Downpatrick	EDEXCEL BTEC National Award for IT Practitioners (General)	Tuesday	08/09/2009	12/06/2010	17:00	21:30	£268.00	£192.00	£154.00	£131.20
70808 / DPE1B	Downpatrick	EDEXCEL BTEC National Award for IT Practitioners (General)	Wednesday	09/09/2009	12/06/2010	17:00	21:30	£268.00	£192.00	£154.00	£131.20

### Effective Use Of The PC For Digital Graphics

This course will provide you with an introduction to creating and editing digital graphics using the PC. It will introduce graphics software such as Adobe Photoshop and Adobe Elements.

71375 / DPEAA	Downpatrick	Effective Use Of The PC For Digital Graphics	Monday	07/09/2009	23/01/2010	19:00	21:30	£108.00	£54.00	£27.00	£10.80
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Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
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### European Computer Driving Licence (ECDL)

ECDL consists of 7 units: Basic Concepts of IT; File Management; Word Processing; Spreadsheets; Databases; Presentation and Information & Communication. This course is taught using Microsoft Office.

Entry Requirements: CLAIT or equivalent.

70124 / DPD1A	Downpatrick	European Computer Driving Licence (ECDL)	Tuesday	08/09/2009	12/06/2010	09:30	12:30	£215.00	£147.00	£113.00	£92.60
70124 / DPE1A	Downpatrick	European Computer Driving Licence (ECDL)	Wednesday	09/09/2009	19/06/2010	18:30	21:30	£215.00	£147.00	£113.00	£92.60
70124 / DPE1B	Downpatrick	European Computer Driving Licence (ECDL)	Wednesday	09/09/2009	19/06/2010	18:30	21:30	£215.00	£147.00	£113.00	£92.60

### Microsoft SQL Server 2005 - Implementation And Maintenance

This course is aimed at computing technicians and professionals who require an introduction to installation and configuration of SQL and the development of database systems.

71378 / DPE1A	Downpatrick	Microsoft SQL Server 2005 - Implementation And Maintenance	Monday	07/09/2009	26/06/2010	18:30	21:30	£100.00	£50.00	£25.00	£10.00
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### NOCN Introduction To Internet & Email

An introduction to Internet and Email for students with no prior experience. Students will learn practical skills on how to access the Internet, use search engines and order on-line as well as how to send and receive emails.

Entry Requirements: OCN Introduction to the PC

70224 / DPEEA	Downpatrick	NOCN Introduction To Internet & Email	Wednesday	03/02/2010	26/06/2010	19:00	21:00	£65.00	£43.00	£32.00	£25.40
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### NOCN Introduction To The PC

An introduction to the Personal Computer (PC) for students with no prior computer experience. Students will learn how to use the computer and produce simple word processing documents.

Entry Requirements: No Previous Knowledge required.

70225 / DPEAA	Downpatrick	NOCN Introduction To The PC	Wednesday	09/09/2009	30/01/2010	19:00	21:00	£65.00	£43.00	£32.00	£25.40
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Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
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**OCR Level 1 Certificate For IT Users (New CLAIT)**

Students will complete 3 units: File Management & e-Document Production (creating files and folders, using wordprocessing software); Creating Spreadsheets and Graphs: On-line Communication (using the Internet and e-mail)

70236 / DPE1A	Downpatrick	OCR Level 1 Certificate For IT Users (New CLAIT)	Tuesday	08/09/2009	12/06/2010	19:00	21:00	£105.00	£59.00	£36.00	£22.20
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## Languages

Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
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### NOCN French 1 (Level 1 Award)

An excellent course for beginners who wish to acquire a basic knowledge of the language. The course offers progression to NOCN Level 1 (Year 2).

Extra materials required include: Course book at approximately £13, and CDs which are optional at approximately £30.

70218 / DPD1A	Downpatrick	NOCN French 1 (Level 1 Award)	Thursday	10/09/2009	12/06/2010	11:30	13:30	£114.00	£70.00	£48.00	£34.80
70218 / DPE1A	Downpatrick	NOCN French 1 (Level 1 Award)	Wednesday	09/09/2009	12/06/2010	19:00	21:00	£114.00	£70.00	£48.00	£34.80

### NOCN German Level 1 (Level 1 Award)

This course offers you a basic introduction to the German language and culture, and is suitable if you have little or no prior knowledge of the language.

71368 / DPD1A	Downpatrick	NOCN German Level 1 (Level 1 Award)	Thursday	10/09/2009	05/06/2010	09:30	11:30	£114.00	£70.00	£48.00	£34.80
71368 / DPE1A	Downpatrick	NOCN German Level 1 (Level 1 Award)	Tuesday	08/09/2009	05/06/2010	19:00	21:00	£114.00	£70.00	£48.00	£34.80

### NOCN Italian 1 (Level 1 Award)

This is an excellent course for beginners who wish to acquire a basic knowledge of the language. The course offers progression to NOCN Level 1 (Year 2).

Extra materials required include: course book at approximately £15, and CDs which are optional at approximately £25.

70226 / DPD1A	Downpatrick	NOCN Italian 1 (Level 1 Award)	Wednesday	09/09/2009	12/06/2010	11:00	13:00	£114.00	£70.00	£48.00	£34.80
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### NOCN Spanish 1 (Level 1 Award)

This is an excellent course for beginners who wish to acquire a basic knowledge of the language. This course offers progression to NOCN Level 1 (Year 2).

Extra materials required include: course book at approximately £13, and CDs which are optional at approximately £30.

70230 / DPD1A	Downpatrick	NOCN Spanish 1 (Level 1 Award)	Wednesday	09/09/2009	05/06/2010	11:00	13:00	£114.00	£70.00	£48.00	£34.80
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Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
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### **NOCN Spanish 2 (Level 1 Cert)**

This is an excellent course if you wish to extend your basic language skills. The course offers progression to NOCN Level 2 (Year 1).

Extra materials required include: course book at approximately £13, and CDs which are optional at approximately £30.

70231 / DPE1A	Downpatrick	NOCN Spanish 2 (Level 1 Cert)	Tuesday	08/09/2009	05/06/2010	19:00	21:00	£114.00	£70.00	£48.00	£34.80
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## Mechanical Manufacture Engineering

Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
<b>RYA Engine Maintenance</b>											
70496 / DPEAA	Downpatrick	RYA Engine Maintenance	Wednesday	09/09/2009	17/10/2009	19:30	21:30	£22.00	£14.00	£10.00	£7.60

## Media

Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
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### ABC Level 3 Award In Digital Video Editing

This course provides you with a comprehensive introduction to Apple's Final Cut Pro software to produce high-quality digital video from a range of source material.

71172 / DPE1A	Downpatrick	ABC Level 3 Award In Digital Video Editing	Wednesday	09/09/2009	19/06/2010	19:00	21:00	£93.00	£59.00	£42.00	£31.80
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### ABC Level 3 Award In Radio Production Skills

If you are interested in the radio industry, this course aims to provide you with a recognised qualification. It is also for those participating in the College's community radio service, broadcasting from the Downpatrick, Lisburn and Bangor campuses.

71176 / DPE1A	Downpatrick	ABC Level 3 Award In Radio Production Skills	Monday	07/09/2009	26/06/2010	19:00	21:00	£101.00	£63.00	£44.00	£32.60
71176 / DPE1A	Downpatrick	ABC Level 3 Award In Radio Production Skills	Monday	07/09/2009	26/06/2010	19:00	21:00	£101.00	£63.00	£44.00	£32.60

### ABC Level 3 Award In Single Camera Programme Making

On this course you will gain the skills required to produce high quality digital video using single camera techniques. This involves effective production planning for videoing and the use of Apple Final Cut Pro editing software.

71174 / DPE1A	Downpatrick	ABC Level 3 Award In Single Camera Programme Making	Tuesday	08/09/2009	12/06/2010	19:00	21:00	£93.00	£59.00	£42.00	£31.80
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### ABC Level 3 Award In Sound Editing

This course provides you with a comprehensive introduction to a range of computer-based digital editing tools for audio - both for radio/audio production and as a soundtrack to moving image.

71175 / DPE1A	Downpatrick	ABC Level 3 Award In Sound Editing	Monday	07/09/2009	26/06/2010	19:00	21:00	£105.00	£65.00	£45.00	£33.00
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### EDEXCEL BTEC HNC Media

The course aims to equip you with the knowledge, understanding and skills for success in media employment. It provides the opportunity for you to gain a nationally recognised vocational qualification in media.

0845 6007555	Downpatrick	EDEXCEL BTEC HNC Media - Year 1	Monday/Wednesday	07/09/2009	19/06/2010	09:00	16:00	£417.00	£292.00	£229.50	£192.00
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Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
0845 6007555	Downpatrick	EDEXCEL BTEC HNC Media - Year 2	Monday/Wednesday	07/09/2009	19/06/2010	09:15	15:15	£250.00	£125.00	£62.50	£25.00

### Introduction To Video Production

This qualification is designed to provide you with entry level skills in using video recording equipment.

70910 / DPEAA	Downpatrick	Introduction To Video Production	Tuesday	08/09/2009	07/11/2009	19:00	21:00	£40.00			
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### NCFE Level 2 Award In Radio Production

This course aims to provide a recognised qualification, suitable if you are interested in the radio industry, and also if you are participating in Down FM, the full-time community radio station broadcasting from the Downpatrick campus.

70452 / DPE1A	Downpatrick	NCFE Level 2 Award In Radio Production	Monday	07/09/2009	26/06/2010	19:00	21:30	£125.00	£87.00	£68.00	£56.60
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## Music

Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
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### **NOCN Guitar**

This course is suited to all ages, the only requirement is enthusiasm. If you have ever wanted to pick up the guitar, join a band or just simply play for your own pleasure, this course is for you.

71385 / DPEAA	Downpatrick	NOCN Guitar	Monday	07/09/2009	22/05/2010	19:00	21:30	£105.00	£63.00	£42.00	£29.40
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## Plastering

Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
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### CSkills Awards L3 NVQ Plastering

This course is designed to meet the needs of the building industry and will provide Apprentice plasterers with the necessary formal qualifications for recognition as a qualified plasterer.

70360 / DPD1A	Downpatrick	CSkills Awards L3 NVQ Plastering	Tuesday	08/09/2009	19/06/2010	09:00	17:00	£260.00	£162.00	£113.00	£83.60
70360 / DPEAA	Downpatrick	CSkills Awards L3 NVQ Plastering	Tuesday	08/09/2009	23/01/2010	18:30	21:30	£124.00	£94.00	£79.00	£70.00

### Plastering DIY

This course will teach you the skills required to carry out plastering tasks around the home.

71406 / DPEAA	Downpatrick	Plastering DIY	Tuesday	08/09/2009	23/01/2010	18:30	21:30	£84.00	£50.00	£33.00	£22.80
71406 / DPEEA	Downpatrick	Plastering DIY	Tuesday	02/02/2010	19/06/2010	18:30	21:30	£84.00	£50.00	£33.00	£22.80

## Public Services

Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
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### **BIIAB National Certificate Door Supervisors**

This is a nationally-recognised qualification aimed at developing the standards of door supervisors to a professional level to ensure best practice and build public confidence.

70302 / DPEAA	Downpatrick	BIIAB National Certificate Door Supervisors	Monday/Wednesday	07/09/2009	26/09/2009	19:00	21:30	£273.00	£148.00	£85.50	£48.00
70302 / DPEEA	Downpatrick	BIIAB National Certificate Door Supervisors	Monday	01/02/2010	01/05/2010	18:00	21:30	£273.00	£148.00	£85.50	£48.00

## Renewable Energies

Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
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### Biomass Heating Systems

70980 / DPDAA	Downpatrick	Biomass Heating Systems	Wednesday/Thursday/Friday	21/10/2009	24/10/2009	09:00	17:00	£302.00	£177.00	£114.50	£77.00
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### Introduction To Renewable Energy

This 8-week course is aimed at homeowners interested in fitting renewable energy systems to their homes. You will learn about how solar panels, biomass boilers, heat pumps and PV panels work and how they can be integrated into the home.

70638 / DPDEA	Downpatrick	Introduction To Renewable Energy	Monday	07/09/2009	07/11/2009	19:30	21:30	£40.00			
70638 / DPEAA	Downpatrick	Introduction To Renewable Energy	Monday	01/02/2010	17/04/2010	19:30	21:30	£40.00			

## Training & Development

Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
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### JEB Level 3 Certificate In Education Practice: ICT Skills

You will devise teaching resources and learn about delivery of ICT learning resources. To achieve the Diploma, you must also complete the JEB Level 3 Certificate in Education Principles and Practice.

0845 6007555	Downpatrick	JEB Level 3 Certificate In Education Practice: ICT Skills	Monday	07/09/2009	26/06/2010	18:30	21:30	£194.00	£138.00	£110.00	£93.20
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### JEB Level 3 Certificate In Education Principles & Practice

On this course you will learn about the principles and processes of learning. To achieve the Diploma, you must also complete the JEB Level 3 Certificate in Education Practice: ICT Skills.

0845 6007555	Downpatrick	JEB Level 3 Certificate In Education Principles & Practice	Wednesday	09/09/2009	19/06/2010	19:30	21:30	£158.00	£120.00	£101.00	£89.60
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### OCR Level 3 Award In Assessing Candidates Using A Range Of Methods

This course will provide you with a recognised qualification if you are technically competent. On completion, this qualification will enable you to assess NVQ programmes of study.

70620 / DPEAB	Downpatrick	OCR Level 3 Award In Assessing Candidates Using A Range Of Methods	Monday	07/09/2009	30/01/2010	18:30	21:30	£235.00	£145.00	£100.00	£73.00
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## Travel & Tourism

Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
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### **NCFE Level 1 Certificate In Travel**

This course will help you gain the skills necessary to work in the travel industry.

70451 / DPE1A	Downpatrick	NCFE Level 1 Certificate In Travel	Monday	07/09/2009	26/06/2010	18:30	20:30	£137.00	£93.00	£71.00	£57.80
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### **NCFE Level 2 Certificate For Resort Representatives**

This course will help you develop the skills needed for working in the travel industry.

0845 6007555	Downpatrick	NCFE Level 2 Certificate For Resort Representatives	Wednesday	09/09/2009	19/06/2010	18:30	20:30	£112.00	£78.00	£61.00	£50.80
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## University Access

Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
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### Access Certificate In Foundation Studies

0845 6007555	Downpatrick	Access Certificate In Foundation Studies - Year 1	Monday/Tuesday	07/09/2009	12/06/2010	09:15	14:15	£260.00	£162.00	£113.00	£83.60
0845 6007555	Downpatrick	Access Certificate In Foundation Studies - Year 1	Monday/Tuesday	07/09/2009	12/06/2010	17:30	21:30	£260.00	£162.00	£113.00	£83.60

### Access Certificate In Health & Welfare

Designed for adults over 21, this popular course represents a 'second chance' for students as a gateway to University. Topics covered include Biology, Sociology and Psychology.

0845 6007555	Downpatrick	Access Certificate In Health & Welfare - Year 2	Wednesday/Friday	09/09/2009	12/06/2010	09:30	13:30	£224.00	£112.00	£56.00	£22.40
0845 6007555	Downpatrick	Access Certificate In Health & Welfare - Year 2	Monday/Tuesday	07/09/2009	12/06/2010	17:30	21:30	£224.00	£112.00	£56.00	£22.40