

## Art & Design

Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
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### Lace & Bead Work

This course is perfect for those students who want to sample more than one craft discipline. In a relaxed atmosphere you will be instructed on traditional bobbin lace making and beadwork by an experienced tutor.

71238 / HDEAB	Hollywood	Lace & Bead Work	Thursday	10/09/2009	20/12/2009	19:30	21:30	£76.00			
71238 / HDEEB	Hollywood	Lace & Bead Work	Thursday	04/02/2010	05/06/2010	19:30	21:30	£76.00			

### NOCN Antiques & Collectables

Almost everyone has hidden treasures in their home and shows like 'Flog It' and 'Antiques Roadshow' have helped to revive the interest. This popular course covers what to look for and how to buy and sell and includes Auction and Shop visits.

70183 / HDDAA	Hollywood	NOCN Antiques & Collectables	Thursday	10/09/2009	22/05/2010	09:15	11:45	£110.00	£68.00	£47.00	£34.40
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### NOCN Creative Handmade Cards

Students will identify and use practical techniques to make handmade greeting cards. Items will be used such as mulberry paper, parchment, decoupage, iris folding, spirelli, wire and beads, funky foam, quilling and using materials such as velvet and wood

71380 / HDEAA	Hollywood	NOCN Creative Handmade Cards	Wednesday	09/09/2009	22/05/2010	19:00	21:30	£105.00	£63.00	£42.00	£29.40
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### NOCN Dressmaking And Tailoring

This leisure class covers all aspects of dressmaking and tailoring - both traditional and speed tailoring.

71402 / HDD1A	Hollywood	NOCN Dressmaking And Tailoring	Tuesday	08/09/2009	22/05/2010	09:30	12:00	£105.00	£63.00	£42.00	£29.40
71402 / HDE1A	Hollywood	NOCN Dressmaking And Tailoring	Tuesday	08/09/2009	22/05/2010	19:00	21:30	£105.00	£63.00	£42.00	£29.40

### NOCN Interior Design Level 3

This interior design course is suitable if you are looking for that extra bit of knowledge on how to create stylish interiors for your home, or indeed if you are looking for a profitable venture.

70196 / HDDAA	Hollywood	NOCN Interior Design	Wednesday	09/09/2009	22/05/2010	12:30	15:30	£130.00	£78.00	£52.00	£36.40
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### NOCN Jewellery Design

This course is suitable for all age groups and levels of ability who are interested in creating pieces of jewellery.

70198 / HDEAA	Hollywood	NOCN Jewellery Design	Tuesday	08/09/2009	15/05/2010	19:00	21:30	£105.00	£63.00	£42.00	£29.40
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### NOCN Painting For Pleasure

This painting class is for both beginners and experienced artists. This leisure class uses a variety of media and encourages you to be creative and show your individuality.

71371 / HDD1A	Hollywood	NOCN Painting For Pleasure	Tuesday	08/09/2009	15/05/2010	12:30	15:00	£110.00	£68.00	£47.00	£34.40
71371 / HDE1A	Hollywood	NOCN Painting For Pleasure	Tuesday	08/09/2009	15/05/2010	19:00	21:30	£110.00	£68.00	£47.00	£34.40
71371 / HDE1B	Hollywood	NOCN Painting For Pleasure	Tuesday	08/09/2009	15/05/2010	09:30	12:00	£110.00	£68.00	£47.00	£34.40

### NOCN Patchwork Quilting & Creative Textiles

This course covers all aspects of the popular craft of patchwork and quilting from traditional methods to more innovative techniques such as fabric colouring using silk paints, transfer dyes and procion dyes.

70186 / HDDAA	Hollywood	NOCN Patchwork, Quilting & Creative Textiles	Tuesday	08/09/2009	15/05/2010	12:00	15:00	£110.00	£68.00	£47.00	£34.40
70186 / HDDAB	Hollywood	NOCN Patchwork, Quilting & Creative Textiles	Tuesday	08/09/2009	15/05/2010	09:30	12:00	£110.00	£68.00	£47.00	£34.40

### Upholstery & Soft Furnishings

This leisure course is suitable for beginners or the more experienced. It covers modern and traditional upholstery and students may also make stylish home furnishings such as roman blinds, curtains or cushions.

70512 / HDDAB	Hollywood	Upholstery & Soft Furnishings	Thursday	10/09/2009	09/01/2010	10:00	12:00	£76.00			
70512 / HDDEB	Hollywood	Upholstery & Soft Furnishings	Thursday	04/02/2010	05/06/2010	10:00	12:00	£76.00			

## Business And Management

Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
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### ILM Endorsed Award Level 2 Train The Trainer

The course objective of the course is to enable delegates to design, train, evaluate and follow up effective training programmes. It will aim to enhance the skills and confidence of anyone who trains in any capacity.

0845 6007555	Hollywood	ILM Endorsed Award Level 2 Train The Trainer	Tuesday/Wednesday/Thursday	29/09/2009	03/10/2009	09:30	16:30	£119.00	£95.00	£83.00	£75.80
0845 6007555	Hollywood	ILM Endorsed Award Level 2 Train The Trainer	Tuesday/Wednesday/Thursday	02/02/2010	06/02/2010	09:30	16:30	£119.00	£95.00	£83.00	£75.80
0845 6007555	Hollywood	ILM Endorsed Award Level 2 Train The Trainer	Tuesday/Wednesday/Thursday	18/05/2010	22/05/2010	09:30	16:30	£119.00	£95.00	£83.00	£75.80

## Essential Skills

Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
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### C&G Certificate In Adult Literacy

This course will help you improve your reading, writing and spelling skills. There are 5 levels, so whether you want to start from scratch at Entry Level, or get a GCSE equivalent qualification at Level 2, this class will accommodate you.

70029 / HDD1A	Hollywood	C&G Certificate in Adult Literacy	Friday	11/09/2009	12/06/2010	09:30	11:30	£0.00	£0.00	£0.00	£0.00
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### C&G Certificate In Adult Numeracy

This course will help you to understand, use and calculate figures in the areas of maths which you are likely to come across in your daily lives.

70030 / HDE1A	Hollywood	C&G Certificate In Adult Numeracy	Wednesday	09/09/2009	05/06/2010	19:00	21:00	£0.00	£0.00	£0.00	£0.00
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## Health And Care

Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
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### **CPCAB Level 2 Certificate Introduction To Counselling Skills**

A 30 hour stand alone 'taster' course that will introduce students to listening and helping skills, which can be used in everyday life. It is also for those who wish to test their suitability for a more in depth training.

0845 6007555	Hollywood	CPCAB Level 2 Certificate Introduction To Counselling Skills	Thursday	11/02/2010	08/05/2010	18:00	21:30	£100.00	£82.00	£73.00	£67.60
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## Horticulture

Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
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### C&G Growing Vegetables & Salads

Students will learn the practical techniques of how to grow vegetables using organic methods. Students will sow, grow and harvest a variety of vegetables in a small, organically managed, garden within the college.

70083 / HDDEA	Hollywood	C&G Growing Vegetables & Salads	Monday	22/02/2010	12/06/2010	10:00	13:00	£61.00	£41.00	£31.00	£25.00
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### C&G Level 2 Certificate In Gardening

A nationally recognised certificate designed to improve knowledge and introduce practical gardening skills. The course consists of 5 modules: Beds and Borders; Trees, Shrubs and Hedges; Plant Propagation; Weeds, Pests and Diseases; Organic Gardening.

70084 / HDD1A	Hollywood	C&G Level 2 Certificate In Gardening	Wednesday	09/09/2009	29/05/2010	10:00	13:00	£155.00	£105.00	£80.00	£65.00
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### NOCN Floral Design

A variety of arrangements will be created, and you will be encouraged to show individuality and creativity in your displays.

71412 / HDEAA	Hollywood	NOCN Floral Design	Wednesday	09/09/2009	22/05/2010	19:00	21:30	£121.00	£71.00	£46.00	£31.00
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### NOCN Gardening

An introduction to the basics of Gardening. Course delivery is by a combination of lectures, practical work and garden visits. Students will look at the basics of gardening including: plant selection; propagation; soil cultivation; pests and diseases.

70193 / HDDAA	Hollywood	NOCN Gardening	Friday	11/09/2009	30/01/2010	10:00	12:00	£65.00	£43.00	£32.00	£25.40
70193 / HDDAB	Hollywood	NOCN Gardening	Friday	11/09/2009	30/01/2010	13:00	15:00	£65.00	£43.00	£32.00	£25.40
70193 / HDDEA	Hollywood	NOCN Gardening	Friday	05/02/2010	19/06/2010	10:00	12:00	£65.00	£43.00	£32.00	£25.40
70193 / HDDEB	Hollywood	NOCN Gardening	Friday	05/02/2010	19/06/2010	13:00	15:00	£65.00	£43.00	£32.00	£25.40

## ICT

Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
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### BCS Advanced ECDL - Presentation

Progression from ECDL, covering advanced features of Powerpoint. ECDL Advanced is taught using Microsoft Office. There will be sessions available using both Office 2003 and Office 2007.

70014 / HDEEA	Hollywood	BCS Advanced ECDL - Presentation	Thursday	04/02/2010	19/06/2010	18:30	21:30	£61.00	£47.00	£40.00	£35.80
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### BCS Advanced ECDL - Spreadsheets

Progression from ECDL, covering advanced features of MS Excel spreadsheets. ECDL Advanced is taught using Microsoft Office. There will be sessions available using both Office 2003 and Office 2007.

70016 / HDEEA	Hollywood	BCS Advanced ECDL - Spreadsheets	Tuesday	02/02/2010	26/06/2010	18:30	21:30	£61.00	£47.00	£40.00	£35.80
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### BCS Advanced ECDL - Wordprocessing

Progression from ECDL, covering advanced features of Word Processing. ECDL Advanced is taught using Microsoft Office. There will be sessions available using both Office 2003 and Office 2007.

70983 / HDEAA	Hollywood	BCS Advanced ECDL - Wordprocessing	Tuesday	08/09/2009	30/01/2010	18:30	21:30	£61.00	£47.00	£40.00	£35.80
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### European Computer Driving Licence (ECDL)

ECDL consists of 7 units: Basic Concepts of IT; File Management; Word Processing; Spreadsheets; Databases; Presentation and Information & Communication. This course is taught using Microsoft Office.

Entry Requirements: CLAIT or equivalent.

70124 / HDE1A	Hollywood	European Computer Driving Licence (ECDL)	Wednesday	09/09/2009	19/06/2010	18:30	21:30	£215.00	£147.00	£113.00	£92.60
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### NOCN Introduction To Internet & Email

An introduction to Internet and Email for students with no prior experience. Students will learn practical skills on how to access the Internet, use search engines and order on-line as well as how to send and receive emails.

Entry Requirements: OCN Introduction to the PC

70224 / HDDEA	Hollywood	NOCN Introduction To Internet & Email	Tuesday	02/02/2010	26/06/2010	11:00	13:00	£65.00	£43.00	£32.00	£25.40
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Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
70224 / HDDEB	Hollywood	NOCN Introduction To Internet & Email	Thursday	04/02/2010	19/06/2010	09:30	11:30	£65.00	£43.00	£32.00	£25.40

### **NOCN Introduction To The PC**

An introduction to the Personal Computer (PC) for students with no prior computer experience. Students will learn how to use the computer and produce simple word processing documents.

Entry Requirements: No Previous Knowledge required.

70225 / HDDAA	Hollywood	NOCN Introduction To The PC	Thursday	10/09/2009	30/01/2010	09:30	11:30	£65.00	£43.00	£32.00	£25.40
70225 / HDDAB	Hollywood	NOCN Introduction To The PC	Tuesday	08/09/2009	30/01/2010	11:15	13:15	£65.00	£43.00	£32.00	£25.40
70225 / HDDEA	Hollywood	NOCN Introduction To The PC	Tuesday	02/03/2010	10/07/2010	09:00	11:00	£65.00	£43.00	£32.00	£25.40

### **OCR Level 1 Certificate For IT Users (New CLAIT)**

Students will complete 3 units: File Management & e-Document Production (creating files and folders, using wordprocessing software); Creating Spreadsheets and Graphs: On-line Communication (using the Internet and e-mail)

70236 / HDDAA	Hollywood	OCR Level 1 Certificate For IT Users (New CLAIT)	Wednesday	09/09/2009	19/06/2010	09:30	11:30	£105.00	£59.00	£36.00	£22.20
70236 / HDDAB	Hollywood	OCR Level 1 Certificate For IT Users (New CLAIT)	Friday	11/09/2009	12/06/2010	09:30	11:30	£105.00	£59.00	£36.00	£22.20

## Languages

Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
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### Holiday Italian

A leisure course which enables holiday-makers to deal with day-to-day situations at a basic level.

Students will be required to purchase a language pack at approx £15

70135 / HDDAA	Hollywood	Holiday Italian	Friday	05/02/2010	19/06/2010	09:00	11:00	£84.00			
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### Holiday Spanish

A leisure course which enables holiday makers to deal with day to day situations at a basic level.

Students will be required to purchase a language pack at approx £15

70137 / HDDAA	Hollywood	Holiday Spanish	Wednesday	09/09/2009	23/01/2010	11:00	13:00	£85.00			
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### NOCN Italian 4 (Level 2 Cert)

This intermediate course will help you develop and consolidate your language skills. The course offers progression to GCSE or NOCN Level 3 (Year 1).

Extra materials required include: course book at approximately £15, and CDs which are optional at approximately £25.

70229 / HDDAA	Hollywood	NOCN Italian 4 (Level 2 Cert)	Friday	11/09/2009	12/06/2010	11:00	13:00	£102.00	£64.00	£45.00	£33.60
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## Media

Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
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### **NOCN Creative Writing**

Creative writing can be fun, therapeutic and at times fascinating. This course will provide you with an introduction to creative writing techniques and help you to develop your skills.

70187 / HDE1B	Hollywood	NOCN Creative Writing	Wednesday	09/09/2009	19/06/2010	10:00	12:00	£102.00	£64.00	£45.00	£33.60
70187 / HDEEA	Hollywood	NOCN Level 2 Developing Creative Writing Skills	Tuesday	02/02/2010	26/06/2010	19:00	21:00	£66.00	£46.00	£36.00	£30.00

### **NOCN Level 2 Radio Journalism**

This course is designed to provide entry level skills for a variety of media-related courses.

70200 / HDDAA	Hollywood	NOCN Level 2 Radio Journalism	Tuesday	08/09/2009	12/06/2010	09:30	11:30	£102.00	£64.00	£45.00	£33.60
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## Music

Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
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### **NOCN Guitar**

This course is suited to all ages, the only requirement is enthusiasm. If you have ever wanted to pick up the guitar, join a band or just simply play for your own pleasure, this course is for you.

71385 / HDEAA	Hollywood	NOCN Guitar	Thursday	10/09/2009	22/05/2010	19:00	21:30	£105.00	£63.00	£42.00	£29.40
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## Photography

Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
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### NOCN Digital Photography

This course provides an introduction to digital photography for new digital camera owners, enabling you to become more competent in the use of digital cameras and associated software.

70461 / HDD1A	Hollywood	NOCN Digital Photography	Friday	11/09/2009	15/05/2010	11:30	14:00	£105.00	£63.00	£42.00	£29.40
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### NOCN Level 2 Using Photoshop Techniques

This is a follow-on course from the digital photography courses. This course will provide you with a more advanced knowledge of digital photography and Adobe Photoshop. You will be introduced to more complex examination techniques using image layers.

70201 / HDD1A	Hollywood	NOCN Level 2 Using Photoshop Techniques	Friday	11/09/2009	15/05/2010	14:00	16:30	£105.00	£63.00	£42.00	£29.40
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### NOCN Level 3 Digital Photography For DSLR Users

This is a follow-on course from the digital photography courses. This course will provide you with a more advanced knowledge of digital photography and Adobe Photoshop. You will be introduced to more complex examination techniques using image layers.

71384 / HDE1A	Hollywood	NOCN Level 3 Digital Photography For DSLR Users	Tuesday	08/09/2009	15/05/2010	19:00	21:30	£105.00	£63.00	£42.00	£29.40
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