

## Administration/ Secretarial

Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
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### LCCI Level 4 Executive Secretary's Diploma

This course provides a high level secretarial qualification, aimed at experienced secretarial staff seeking career advancement. The course covers aspects such as meetings management and practical computing.

0845 6007555	Lisburn	LCCI Level 4 Executive Secretary's Diploma (Year 1 & Year 2)	Monday/Thursday	07/09/2009	12/06/2010	17:45	21:30	£517.00	£351.00	£268.00	£218.20
0845 6007555	Lisburn	LCCI Level 4 Executive Secretary's Diploma - Year 1	Thursday	10/09/2009	12/06/2010	17:30	21:30	£253.00	£173.00	£133.00	£109.00
0845 6007555	Lisburn	LCCI Level 4 Executive Secretary's Diploma - Year 2	Monday	07/09/2009	26/06/2010	17:30	21:30	£253.00	£173.00	£133.00	£109.00

### LCCI Private Secretary's Diploma

A one-year full-time course for those wishing to work in higher clerical positions.

0845 6007555	Lisburn	LCCI Private Secretary's Diploma - Year 1	Monday	07/09/2009	26/06/2010	18:00	21:30	£276.00	£210.00	£177.00	£157.20
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### OCR L2 NVQ Business & Administration

A mix of classroom based study and job placements makes this ideal for those seeking a practical course, preparing them for employment as well as further study at Level 3.

70243 / LNE1A	Lisburn	OCR L2 NVQ Business & Administration	Tuesday	08/09/2009	12/06/2010	18:00	21:30	£206.00	£138.00	£104.00	£83.60
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### OCR L3 NVQ Business & Administration

This Level 3 course is equivalent to 3 A Levels and prepares you for the BA Hons Degree in Business and Employment.

70245 / LNE1A	Lisburn	OCR L3 NVQ Business & Administration	Tuesday	08/09/2009	12/06/2010	17:30	21:30	£244.00	£166.00	£127.00	£103.60
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### OCR Text Processing

This is a recognised typing qualification, formerly known as RSA Wordprocessing. There are 3 levels available: Stage 1 (Beginners), Stage 2 (Intermediate) and Stage 3 (Advanced). All levels are taught in each class.

70246 / LNEAA	Lisburn	OCR Text Processing	Wednesday	09/09/2009	19/06/2010	17:30	19:30	£106.00	£60.00	£37.00	£23.20
70246 / LNEAB	Lisburn	OCR Text Processing	Wednesday	09/09/2009	19/06/2010	19:30	21:30	£106.00	£60.00	£37.00	£23.20

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### Office Procedures

Ideal if you wish to pursue an office-based career, this course develops a number of key administrative skills.

70630 / LNEAA	Lisburn	Office Procedures	Wednesday	09/09/2009	30/01/2010	19:00	21:00	£84.00			
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### Office Skills

This class offers the opportunity to complete a number of computer/admin qualifications such as Word/Text Processing, Medical/Legal Word Processing, Audio Transcription, Document Presentation & CLAIT. Ideal for those who wish to return to work.

70593 / LND1A	Lisburn	Office Skills	Thursday	10/09/2009	12/06/2010	09:30	12:30	£136.00	£68.00	£34.00	£13.60
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### Secretarial Taster Courses

This course will provide you with an introduction to the role of the secretary.

71291 / LNDEA	Lisburn	Secretarial Taster Courses	Friday	12/02/2010	19/06/2010	09:00	12:30	£140.00			
71291 / LNDEB	Lisburn	Secretarial Taster Courses	Tuesday	09/02/2010	26/06/2010	09:00	12:30	£140.00			

### Shorthand

Shorthand is a skill that is invaluable for different users including secretaries, personal assistants, students and journalists. The course includes Teeline Beginners and Speed Building (any system, any speed).

70500 / LNE1A	Lisburn	Shorthand	Tuesday	08/09/2009	12/06/2010	19:30	21:30	£76.00			
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## Animal Care

Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
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### **EDEXCEL BTEC First Certificate In Animal Care**

This course is suitable if you are interested or currently employed in the animal care industry.

71031 / LNDEA	Lisburn	EDEXCEL BTEC First Certificate In Animal Care	Saturday	12/09/2009	12/06/2010	09:00	12:30	£209.00	£140.50	£106.25	£85.70
71031 / LNE1A	Lisburn	EDEXCEL BTEC First Certificate In Animal Care	Thursday	10/09/2009	12/06/2010	18:30	21:30	£188.00	£130.00	£101.00	£83.60

## Art & Design

Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
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### C&G Level 2 Certificate In Design And Craft

This course will introduce learners to the basic ideas, concepts and techniques of graphic design. Specific computers and software will be used in a relaxed and friendly atmosphere.

71039 / LNE1A	Lisburn	C&G Level 2 Certificate In Design And Craft (Graphic Design)	Thursday	10/09/2009	12/06/2010	19:00	21:00	£128.00	£90.00	£71.00	£59.60
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### C&G Media Techniques (Drawing & Painting)

This class is designed to develop your individual skills in mark-making, within creative media.

70755 / LNEAB	Lisburn	C&G Media Techniques (Drawing & Painting)	Wednesday	09/09/2009	19/06/2010	19:00	21:00	£112.00	£74.00	£55.00	£43.60
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### Life Drawing for Beginners

This course is aimed at students who have developed ability in analytical drawing and wish to further these skills. It would be particularly useful to those seeking to expand their portfolio.

70166 / LNEAA	Lisburn	Life Drawing for Beginners	Tuesday	08/09/2009	30/01/2010	19:00	21:00	£84.00			
70166 / LNEEA	Lisburn	Life Drawing for Beginners	Tuesday	02/02/2010	26/06/2010	19:00	21:00	£84.00			

### NOCN Airbrush Art & Design

This course will give students the chance to delve into the innovative field of airbrush design. Learn the techniques required and experience a course that covers this original style of art medium.

71330 / LNE1A	Lisburn	NOCN Airbrush Art & Design	Thursday	10/09/2009	15/05/2010	19:00	21:30	£105.00	£63.00	£42.00	£29.40
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### NOCN Calligraphy

Calligraphy is not an extension of your handwriting, instead it is a crafted art form, creating beautiful letters. The students progress to the broad edge pen as they apply lettering in many ways.

70184 / LNE1A	Lisburn	NOCN Calligraphy	Tuesday	08/09/2009	15/05/2010	19:00	21:30	£105.00	£63.00	£42.00	£29.40
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### NOCN Creative Accessories

This course is perfect for those students who want to sample more than one craft discipline.

70185 / LND1B	Lisburn	NOCN Creative Ceramics Craft Design	Thursday	10/09/2009	15/05/2010	09:00	11:30	£105.00	£63.00	£42.00	£29.40
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### NOCN Creative Ceramics/ Craft Design

This course covers a range of techniques from basic to the more advanced. Examples of techniques used will be slip casting, hand building and throwing on the wheel. Use of slips and glazes will also be covered.

71382 / LND1A	Lisburn	NOCN Creative Ceramics	Thursday	10/09/2009	05/05/2010	12:00	14:30	£105.00	£63.00	£42.00	£29.40
71382 / LNE1A	Lisburn	NOCN Creative Ceramics	Tuesday	08/09/2009	22/05/2010	19:00	21:30	£105.00	£63.00	£42.00	£29.40

### NOCN Handmade cards & Scrap-booking

This course is ideal if you enjoy paper-crafting for fun or profit. This relaxed course covers many techniques and themes.

70194 / LNE1A	Lisburn	NOCN Handmade Cards	Tuesday	08/09/2009	15/05/2010	19:00	21:30	£105.00	£63.00	£42.00	£29.40
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### NOCN Interior Design Level 3

This interior design course is suitable if you are looking for that extra bit of knowledge on how to create stylish interiors for your home, or indeed if you are looking for a profitable venture.

70196 / LND1A	Lisburn	NOCN Interior Design	Tuesday	08/09/2009	15/05/2010	09:30	12:30	£130.00	£78.00	£52.00	£36.40
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### NOCN Jewellery Design

This course is suitable for all age groups and levels of ability who are interested in creating pieces of jewellery.

70198 / LNE1A	Lisburn	NOCN Jewellery Design	Thursday	10/09/2009	15/05/2010	19:00	21:30	£105.00	£63.00	£42.00	£29.40
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### NOCN Patchwork Quilting & Creative Textiles

This course covers all aspects of the popular craft of patchwork and quilting from traditional methods to more innovative techniques such as fabric colouring using silk paints, transfer dyes and procion dyes.

70186 / LND1A	Lisburn	NOCN Patchwork, Quilting & Creative Textiles	Wednesday	09/09/2009	22/05/2010	14:00	16:30	£110.00	£68.00	£47.00	£34.40
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### **NOCN Tiffany Glass**

Tiffany stained glass is the traditional craft of joining pieces of glass together with copper foil using the original tiffany technique. Progress through the stages involved using your own design or a copy.

70206 / LND1A	Lisburn	NOCN Tiffany Glass	Wednesday	09/09/2009	22/05/2010	13:00	15:30	£110.00	£68.00	£47.00	£34.40
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## Beauty & Holistic Therapies

Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
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### C&G Facial Electrotherapy

You will learn about facial electrical machines and their use within the industry, and related anatomy and physiology of the skin, bones and muscles.

0845 6007555	Lisburn	C&G Facial Electrotherapy	Friday	11/09/2009	12/06/2010	09:00	13:00	£260.00	£142.00	£83.00	£47.60
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### C&G L2 NVQ Beauty Therapy

This course will equip you with the necessary qualification to become a qualified beauty therapist. Units include manicure, pedicure, eyelash perming and tinting, waxing, make-up and facials. Year 1 and Year 2 options are available.

70309 / LND2A	Lisburn	C&G L2 NVQ Beauty Therapy	Friday	11/09/2009	23/01/2010	13:30	16:30	£129.00	£99.00	£84.00	£75.00
70309 / LNE1A	Lisburn	C&G L2 NVQ Beauty Therapy - Year 1	Thursday	10/09/2009	26/06/2010	17:30	21:30	£225.00	£147.00	£108.00	£84.60
70309 / LNE1B	Lisburn	C&G L2 NVQ Beauty Therapy - Year 1	Tuesday	08/09/2009	12/06/2010	17:30	21:30	£225.00	£147.00	£108.00	£84.60
70309 / LNE2A	Lisburn	C&G L2 NVQ Beauty Therapy - Year 2	Monday	07/09/2009	12/06/2010	17:30	21:30	£156.00	£78.00	£39.00	£15.60
70309 / LNE2B	Lisburn	C&G L2 NVQ Beauty Therapy - Year 2	Tuesday	08/09/2009	12/06/2010	17:30	21:30	£156.00	£78.00	£39.00	£15.60

### C&G L3 NVQ In Beauty Therapy

This 1-year, full-time, intensive course provides students with a broad range of options for a future career in beauty therapy.

70862 / LND2A	Lisburn	C&G L3 NVQ In Beauty Therapy	Friday	18/09/2009	06/02/2010	13:30	16:30	£142.00	£112.00	£97.00	£88.00
0845 6007555	Lisburn	C&G L3 NVQ In Beauty Therapy - Year 1	Wednesday	09/09/2009	19/06/2010	17:30	21:30	£238.00	£160.00	£121.00	£97.60
70855 / LNE2A	Lisburn	C&G L3 NVQ In Beauty Therapy - Year 2	Thursday	10/09/2009	12/06/2010	17:15	21:15	£156.00	£78.00	£39.00	£15.60

### C&G Level 3 Certificate Body Massage

On this Swedish massage course, you will cover head and body massage. The course also incorporates mechanical massage and you will study related anatomy and physiology.

0845 6007555	Lisburn	C&G Level 3 Certificate Body Massage	Monday	07/09/2009	26/06/2010	09:00	16:00	£246.00	£132.00	£75.00	£40.80
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Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
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### C&G Level 3 Certificate Body Massage (Electrical)

This course will teach you how to use electrical body massage machines in an industry setting, where you will also undertake related anatomy and physiology modules.

0845 6007555	Lisburn	C&G Level 3 Certificate Body Massage (Electrical)	Tuesday	08/09/2009	12/06/2010	09:00	16:00	£254.00	£136.00	£77.00	£41.60
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### C&G Level 3 Certificate Electrical Epilation Treatments

This is a day-release course studying electrolysis, which is the permanent removal of hair including diathermy, blend and galvanic. You will study the endocrine system and related electrolysis theory.

0845 6007555	Lisburn	C&G Level 3 Certificate Electrical Epilation Treatments	Thursday	10/09/2009	12/06/2010	09:00	16:00	£260.00	£142.00	£83.00	£47.60
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### VTCT Certificate In Emergency First Aid

This course is intended to provide knowledge of basic first aid requirements, and covers all relevant health and safety legislation.

0845 6007555	Lisburn	VTCT Certificate In Emergency First Aid	Thursday	10/09/2009	29/11/2009	19:00	21:00	£49.00	£35.00	£28.00	£23.80
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### VTCT Level 3 Certificate Swedish Massage

This course provides Swedish massage techniques and is the basis for progression to Level 3 Diploma in Body Massage or Sports Massage and other therapies.

70270 / LNDAA	Lisburn	VTCT Level 3 Certificate Swedish Massage	Monday	07/09/2009	30/01/2010	10:00	13:15	£92.00	£62.00	£47.00	£38.00
70270 / LNEAA	Lisburn	VTCT Level 3 Certificate Swedish Massage	Monday	01/02/2010	19/06/2010	18:30	21:30	£92.00	£62.00	£47.00	£38.00

### VTCT Level 3 Diploma Additional Reflexology Techniques

Advanced Reflexology practice covers specialist techniques including, maternity reflexology, reflexology for cancer, hand reflexology, special needs, metamorphic techniques, Vertical Reflexology, and other advanced methods.

0845 6007555	Lisburn	VTCT Level 3 Diploma Additional Reflexology Techniques	Thursday	10/09/2009	20/06/2010	09:00	13:00	£192.00	£112.00	£72.00	£48.00
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### VTCT Level 3 Diploma Anatomy & Physiology

This course is essential to relevant holistic courses and aids the underpinning knowledge required.

70271 / LND1B	Lisburn	VTCT Level 3 Diploma Anatomy & Physiology	Tuesday	08/09/2009	12/06/2010	13:30	15:00	£110.00	£80.00	£65.00	£56.00
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Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
70271 / LND1C	Lisburn	VTCT Level 3 Diploma Anatomy & Physiology	Thursday	10/09/2009	26/06/2010	13:30	15:00	£110.00	£80.00	£65.00	£56.00
70271 / LNE1A	Lisburn	VTCT Level 3 Diploma Anatomy & Physiology	Thursday	10/09/2009	20/06/2010	17:30	19:00	£110.00	£80.00	£65.00	£56.00

### VTCT Level 3 Diploma Health Safety Security & Employment Standards

This course is suitable if you are undertaking holistic therapy courses and covers all the legal requirements. This course is only available if you are enrolling on another beauty/holistic course as part of a necessary requirement.

0845 6007555	Lisburn	VTCT Level 3 Diploma Health Safety Security & Employment Standards	Tuesday	08/09/2009	12/06/2010	09:00	09:30	£50.00	£40.00	£35.00	£32.00
0845 6007555	Lisburn	VTCT Level 3 Diploma Health Safety Security & Employment Standards	Monday	07/09/2009	24/01/2010	09:00	10:00	£50.00	£40.00	£35.00	£32.00
0845 6007555	Lisburn	VTCT Level 3 Diploma Health Safety Security & Employment Standards	Monday	17/09/2009	23/01/2010	09:00	10:00	£50.00	£40.00	£35.00	£32.00
0845 6007555	Lisburn	VTCT Level 3 Diploma Health Safety Security & Employment Standards	Wednesday	09/09/2009	12/06/2010	17:30	18:00	£50.00	£40.00	£35.00	£32.00
0845 6007555	Lisburn	VTCT Level 3 Diploma Health Safety Security & Employment Standards	Monday	01/02/2010	26/06/2010	09:00	10:00	£50.00	£40.00	£35.00	£32.00
0845 6007555	Lisburn	VTCT Level 3 Diploma Health Safety Security & Employment Standards	Monday	07/09/2009	23/01/2010	17:30	18:30	£50.00	£40.00	£35.00	£32.00
0845 6007555	Lisburn	VTCT Level 3 Diploma Health Safety Security & Employment Standards	Monday	01/02/2010	12/06/2010	17:30	18:30	£50.00	£40.00	£35.00	£32.00
70276 / LND1B	Lisburn	VTCT Level 3 Diploma Health Safety Security & Employment Standards For Aromatherapy	Tuesday	08/09/2009	23/01/2010	09:00	10:00	£39.00	£29.00	£24.00	£21.00
70276 / LND1A	Lisburn	VTCT Level 3 Diploma Health Safety Security & Employment Standards Swedish Massage	Monday	07/09/2009	30/01/2010	09:00	10:00	£39.00	£29.00	£24.00	£21.00

### VTCT Level 3 Diploma Hot Stone Therapy

A study of Stone Therapy using specific types of stones at different temperatures for the face and body. Stone Therapy is an energy therapy and is concerned with creating balance in the body.

70856 / LNEEA	Lisburn	VTCT Level 3 Diploma Hot Stone Therapy	Monday	01/02/2010	26/06/2010	10:00	13:00	£117.00	£89.50	£75.75	£67.50
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### VTCT Level 3 Diploma In Aromatherapy

This course provides a comprehensive background of Aromatherapy to enable you to train as a qualified aromatherapist.

0845 6007555	Lisburn	VTCT Level 3 Diploma In Aromatherapy	Tuesday	08/09/2009	19/06/2010	09:30	13:00	£148.00	£90.00	£61.00	£43.60
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### VTCT Level 3 Diploma Indian Head Massage

This course enables you to become a qualified Indian Head Massage therapist.

70277 / LNDAA	Lisburn	VTCT Level 3 Diploma Indian Head Massage	Monday	07/09/2009	30/01/2010	18:30	21:30	£92.00	£62.00	£47.00	£38.00
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### VTCT Level 3 Diploma Reflexology

This course enables you to become a qualified reflexologist.

70278 / LNE1A	Lisburn	VTCT Level 3 Diploma Reflexology	Wednesday	09/09/2009	26/06/2010	18:30	21:30	£152.00	£92.00	£62.00	£44.00
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### VTCT Level 3 Diploma Sports Massage Therapy

This course provides Sports Massage techniques to include Swedish Massage.

0845 6007555	Lisburn	VTCT Level 3 Diploma Sports Massage Therapy	Friday	05/02/2010	03/07/2010	12:30	16:30	£112.00	£72.00	£52.00	£40.00
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## Bio Sciences

Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
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### EDEXCEL BTEC HNC Science (Biology With Chemistry)

You will study subjects including cell biology, immunology and genetics, biochemistry and molecular biology, mammalian physiology, laboratory techniques, microbiology, organic chemistry, applied environmental studies, and will also complete a project.

0845 6007555	Lisburn	EDEXCEL BTEC HNC Science (Biology with Chemistry)	Monday/Tuesday/Thursday	07/09/2009	12/06/2010	09:00	15:30	£417.00	£292.00	£229.50	£192.00
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### NCFE Level 2 Certificate In Infection Control

This certificate is designed to meet the needs of the industry. On this course, you will address the issues relevant to all staff in care facilities.

71303 / LND1A	Lisburn	NCFE Level 2 Certificate In Infection Control	Monday	08/02/2010	27/03/2010	10:00	13:00	£70.00	£60.00	£55.00	£52.00
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## Bricklaying

Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
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### CSkills Awards L3 NVQ Brickwork

Designed to develop the skills and knowledge to pursue a career at supervisory or management level

70361 / LNEAA	Lisburn	CSkills Awards L3 NVQ Brickwork	Thursday	10/09/2009	23/01/2010	18:30	21:30	£125.00	£95.00	£80.00	£71.00
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### Introduction To Tiling

This course will teach you the skills, confidence and expertise to carry out wall and floor tiling around the home.

70431 / LNDAA	Lisburn	Introduction to Tiling	Saturday	12/09/2009	23/01/2010	09:30	12:30	£84.00	£50.00	£33.00	£22.80
70431 / LNEAA	Lisburn	Introduction To Tiling	Tuesday	08/09/2009	23/01/2010	18:30	21:30	£84.00	£50.00	£33.00	£22.80
70431 / LNEEA	Lisburn	Introduction to Tiling	Tuesday	02/02/2010	19/06/2010	18:30	21:30	£84.00	£50.00	£33.00	£22.80

## Business And Management

Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
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### Accounts For Small Businesses

Suitable for those running or planning to run a small business and may need advice on financial record keeping

70283 / LNEAA	Lisburn	Accounts for Small Businesses	Thursday	10/09/2009	30/01/2010	19:00	21:30	£108.00			
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### BA Business Management/Studies

Completion of this course will provide you with a University Honours degree in Business Management (full-time) or Business Studies (part-time).

0845 6007555	Lisburn	BA Business Management/Studies	Monday/Wednesday	31/08/2009	19/06/2010	17:30	21:30	£752.00	£576.00	£488.00	£435.20
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### C&G Level 2 Certificate Vocational Paralegal Studies

The Level 2 Certificate in Vocational Paralegal Studies studies basic legal principles to those currently employed or seeking employment in an area where knowledge of those principles will feature or underpin their work.

70964 / LNE1A	Lisburn	C&G Level 2 Certificate Vocational Paralegal Studies	Thursday	10/09/2009	19/06/2010	18:00	21:30	£209.00	£139.00	£104.00	£83.00
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### CCEA Level 2 Certificate In Business Enterprise

Introduce students to the area of enterprise and help develop knowledge and understanding of the entrepreneurial environment

71153 / LNEEA	Lisburn	CCEA Level 2 Certificate In Business Enterprise	Wednesday	03/02/2010	19/06/2010	18:30	21:30	£63.00	£35.00	£21.00	£12.60
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### CCEA Level 2 Certificate In Employment Skills

The CCEA Level 2 Certificate in Employment Skills has been designed to offer candidates the opportunity to develop work related skills and techniques in order to enhance and improve their employability

71317 / LNEEA	Lisburn	CCEA Level 2 Certificate In Employment Skills	Monday	08/02/2010	03/07/2010	18:30	21:30	£88.00	£60.00	£46.00	£37.60
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Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
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### CCEA Level 3 Certificate Business Enterprise

To introduce students to the area of enterprise and help develop knowledge and understanding of the entrepreneurial environment

71301 / LNEEA	Lisburn	CCEA Level 3 Certificate Business Enterprise	Thursday	11/02/2010	19/06/2010	18:30	21:30	£88.00	£60.00	£46.00	£37.60
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### Certificate in Management Consultancy Essentials

This professional qualification provides an introduction to Management Consultancy. It is intended for people who are considering a move into management consultancy or for those who wish to obtain an introduction to the skills and knowledge

The course includes 3 hours per week college attendance for 15 weeks and an element of additional study.

70070 / LNEEA	Lisburn	Certificate in Management Consultancy Essentials	Monday	08/02/2010	26/06/2010	17:30	21:30	£76.00	£38.00	£19.00	£7.60
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### CIM Level 3 Introductory Certificate Marketing

Completion of the Introductory Certificate will lead to the Professional Certificate in marketing.

71210 / LNEEA	Lisburn	CIM Level 3 Introductory Certificate Marketing	Thursday	11/02/2010	19/06/2010	18:00	21:30	£188.00	£156.00	£140.00	£130.40
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### CIPD Level 3 Certificate Training Practice

Studying for the Certificate in Training Practice provides you with your first step towards a successful career in training.

Extra costs to be paid to CIPD-registration etc

0845 6007555	Lisburn	CIPD Level 3 Certificate Training Practice	Wednesday	09/09/2009	19/06/2010	17:30	21:30	£303.00	£203.00	£153.00	£123.00
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### EDEXCEL BTEC HNC Business

This is a 2-year part-time Higher Education Business course which is delivered over 2 evenings per week.

0845 6007555	Lisburn	EDEXCEL BTEC HNC Business - Year 1	Tuesday	08/09/2009	12/06/2010	10:00	17:00	£417.00	£292.00	£229.50	£192.00
0845 6007555	Lisburn	EDEXCEL BTEC HNC Business - Year 1	Tuesday/Thursday	08/09/2009	12/06/2010	17:30	21:30	£417.00	£292.00	£229.50	£192.00
0845 6007555	Lisburn	EDEXCEL BTEC HNC Business - Year 2	Tuesday/Thursday	08/09/2009	12/06/2010	17:30	21:30	£250.00	£125.00	£62.50	£25.00
0845 6007555	Lisburn	EDEXCEL BTEC HNC Business - Year 2	Tuesday	08/09/2009	12/06/2010	09:00	16:00	£250.00	£125.00	£62.50	£25.00

Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
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### EDEXCEL BTEC National Award Business

This course is designed to develop business skills, gain a nationally recognised qualification and provide a gateway onto a HNC Course.

70553 / LNE1A	Lisburn	EDEXCEL BTEC National Award Business - Year 1 (Christian Brothers)	Tuesday/Thursday	08/09/2009	12/06/2010	18:30	21:30	£352.00	£234.00	£175.00	£139.60
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### Financial Planning Certificate

Professional exam fees and registration costs of approximately £530 are required to be paid by the student directly to the Chartered Insurance Institute.

SEE INDIVIDUAL PAPERS FOR DETAILED INFORMATION

70125 / LNE1A	Lisburn	Financial Planning Certificate	Wednesday	09/09/2009	19/06/2010	18:00	21:30	£530.00	£265.00	£132.50	£53.00
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### IATI Accounting Technician

The IATI qualification has two parts: Year 1 - Foundation Level and Year 2 - Admission Level. These courses are primarily aimed at those working in accounting or financial positions.

70424 / LNE1C	Lisburn	IATI Accounting Technician - Year 1	Monday/Thursday	07/09/2009	26/06/2010	18:30	21:30	£431.00	£293.00	£224.00	£182.60
70424 / LNE2A	Lisburn	IATI Accounting Technician - Year 2	Monday/Thursday	07/09/2009	12/06/2010	18:30	21:30	£348.00	£210.00	£141.00	£99.60

### ILM Endorsed Award Level 2 Train The Trainer

The course objective of the course is to enable delegates to design, train, evaluate and follow up effective training programmes. It will aim to enhance the skills and confidence of anyone who trains in any capacity.

0845 6007555	Lisburn	ILM Endorsed Award Level 2 Train The Trainer	Monday/Tuesday/Wednesday	12/10/2009	17/10/2009	09:30	16:30	£119.00	£95.00	£83.00	£75.80
0845 6007555	Lisburn	ILM Endorsed Award Level 2 Train The Trainer	Monday/Tuesday/Wednesday	08/03/2010	13/03/2010	09:30	16:30	£119.00	£95.00	£83.00	£75.80

### ILM Level 2 Award In Exploring Business Enterprise

The ILM Level 2 Award in Exploring Business Enterprise aims to provide individuals with the opportunity to explore enterprise

71302 / LNEEA	Lisburn	ILM Level 2 Award In Exploring Business Enterprise	Thursday	11/02/2010	19/06/2010	18:30	21:30	£127.00	£99.00	£85.00	£76.60
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Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
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### Ilm Level 2 Award In Preparing For Business Enterprise

The qualification consists of one mandatory unit, 'Assessing own suitability for enterprise'. Here, learners gain an understanding of the risks involved in self employment alongside the skills, knowledge and abilities needed to start and run an enterprise

71241 / LNDEA	Lisburn	ILM Level 2 Award In Preparing For Business Enterprise	Tuesday	09/02/2010	13/02/2010	09:00	17:00	£103.00	£87.00	£79.00	£74.20
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### ILM Level 2 Award In Team Leading

This concise qualification consists of one mandatory unit called 'Developing yourself as a Team Leader', two other optional units are selected, candidates must attain a total of three credits to achieve the Award.

71290 / LNEEA	Lisburn	ILM Level 2 Award In Team Leading	Monday	08/02/2010	26/06/2010	18:30	21:30	£130.00	£104.00	£91.00	£83.20
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### ILM Level 2 Certificate In Preparing For Business Enterprise

This course provides a basic toolkit for those interested in starting their own business.

71196 / LNEEA	Lisburn	ILM Level 2 Certificate In Preparing For Business Enterprise	Tuesday	09/02/2010	26/06/2010	18:30	21:30	£148.00	£120.00	£106.00	£97.60
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### ILM Level 3 Certificate In First Line Management

This course provides an excellent introduction to the skills of management. The course concentrates on the personal skills and knowledge needed by supervisors in today's busy environment.

70572 / LNE1A	Lisburn	ILM Level 3 Certificate In First Line Management	Tuesday/Thursday	08/09/2009	12/06/2010	18:30	21:30	£341.00	£223.00	£164.00	£128.60
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### ITEC Level 3 Diploma In Business Competence (EBCL)

The EBCL is a qualification that demonstrates that the holder has a basic competence in business. Topics covered include: Understanding Accounts, Legal Structures for Business, Setting Prices and Understanding Costs and Measuring Business Performance.

70557 / LNEAA	Lisburn	ITEC Level 3 Diploma in Business Competence (EBCL)	Wednesday	09/09/2009	30/01/2010	18:30	20:30	£102.00	£82.00	£72.00	£66.00
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### OCR Level 1 Certificate In Bookkeeping

This course is designed to give those who work or who are hoping to work in an accounting role, experience of book-keeping and computerized accounts using the SAGE Package.

71030 / LNE1A	Lisburn	OCR Level 1 Certificate In Bookkeeping SAGE	Thursday	10/09/2009	12/06/2010	19:30	21:30	£131.00	£85.00	£62.00	£48.20
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Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
71030 / LNE1B	Lisburn	OCR Level 1 Certificate In Bookkeeping SAGE	Thursday	10/09/2009	12/06/2010	17:30	19:30	£131.00	£85.00	£62.00	£48.20

### Small Business Management

Designed for those who are involved in running a small business enterprise. Comprises business set-up, marketing, financial and legal aspects. On successful completion, students will receive an ILM Owner Managers Certificate.

70502 / LNEAA	Lisburn	Small Business Management	Wednesday	09/09/2009	30/01/2010	19:00	21:30	£108.00			
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## Carpentry & Joinery

Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
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### CSkills Awards L3 NVQ Carpentry & Joinery

Students will develop the skills and knowledge to pursue a career at supervisory level within the industry. Units include: erect & dismantle access platforms, maintain working conditions & operational activities.

Entry Requirements: All students are required to have employment within the industry in order to gather work based evidence.

70213 / LND1A	Lisburn	CSkills Awards L3 NVQ Carpentry & Joinery	Thursday	10/09/2009	12/06/2010	09:00	17:00	£261.00	£163.00	£114.00	£84.60
70213 / LNEAA	Lisburn	CSkills Awards L3 NVQ Carpentry & Joinery	Thursday	10/09/2009	23/01/2010	18:30	21:30	£158.00	£128.00	£113.00	£104.00

### Woodturning - Introduction

An introductory course in woodturning for novices.

70155 / LNEAA	Lisburn	Woodturning - Introduction	Thursday	10/09/2009	23/01/2010	18:30	21:30	£128.00			
70155 / LNEEA	Lisburn	Woodturning - Introduction	Thursday	04/02/2010	19/06/2010	18:30	21:30	£128.00			

### Woodwork Introduction

A practical woodworking class in which students can work on their own choice of project. Students with a variety of experience from novice to expert are welcome.

70249 / LNEAA	Lisburn	Woodwork Introduction	Wednesday	09/09/2009	30/01/2010	18:30	21:30	£84.00	£50.00	£33.00	£22.80
70249 / LNEEA	Lisburn	Woodwork Introduction	Wednesday	03/02/2010	19/06/2010	18:30	21:30	£84.00	£50.00	£33.00	£22.80

## Computer Aided Design

Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
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### C&G Level 2 Certificate In 2D Computer Aided Design

Level 2 course covering the principles and practice of 2D computer aided design which is modern, up-to-date and flexible to meet the students needs in industry today.

71022 / LNE1A	Lisburn	C&G L2 Certificate 2D Computer Aided Design	Wednesday	09/09/2009	19/06/2010	18:30	21:00	£120.00	£70.00	£45.00	£30.00
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### Introduction To Architecture 2009

This course is suitable if you have previous knowledge of AutoCAD and wish to produce architectural construction design drawings, leading to a recognised qualification.

71409 / LNE1A	Lisburn	Introduction To Architecture 2009	Tuesday	08/09/2009	12/06/2010	18:30	21:30	£100.00	£50.00	£25.00	£10.00
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## Computing/Software Engineering/Networking

Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
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### CISCO CCNA - ICND Semester 3 & 4

Designed to provide students with classroom and laboratory experience in current & emerging networks.

Entry Requirements: CISCO CCNA Semesters 1 & 2. Additional Costs: Course Text Book, approx £25; Exams are optional and cost approx £28 each.

70079 / LKE2A	Lisburn	CISCO CCNA - ICND Semester 3 & 4	Wednesday	09/09/2009	19/06/2010	18:00	21:30	£120.00	£60.00	£30.00	£12.00
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### CISCO CCNA Discovery

The Cisco CCNA® Discovery curriculum provides foundational networking knowledge, practical experience, opportunities for career exploration, and soft-skills development to help students prepare for entry-level careers in IT and networking.

0845 6007555	Lisburn	CISCO CCNA Discovery - Year 1	Monday	07/09/2009	26/06/2010	18:00	21:30	£120.00	£60.00	£30.00	£12.00
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### CompTIA A+ (IT Essentials)

This specialised computer course is for those who wish to enhance their IT support skills. There are no formal entry requirements however students should have some technical computer experience.

70559 / LNE1A	Lisburn	CompTIA A+ (IT Essentials)	Tuesday	08/09/2009	12/06/2010	17:30	19:30	£68.00	£34.00	£17.00	£6.80
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### CompTIA NET+

An essential Networking qualification for anyone considering a career in Networking. Additional Costs: Course Text Book, approx £25; Exams are optional and cost approx £67 each.

Entry Requirements: 9 months experience in Network Support or Administration OR Adequate Academic Training. CompTIA A+ certification.

0845 6007555	Lisburn	CompTIA NET+	Wednesday	09/09/2009	12/06/2010	18:30	21:30	£274.00	£224.00	£199.00	£184.00
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### EDEXCEL BTEC HNC Computing (ICT Systems)

This HNC in Computing is a formal qualification providing the necessary educational foundation for both employment and career enhancement and a basis for progression to undergraduate studies.

Entry Requirements: 4 GCSE's at Grade C or above PLUS 1 A level OR BTEC National Certificate/Diploma.

0845 6007555	Lisburn	EDEXCEL BTEC HNC Computing (General) - Year 1	Monday/Wednesday	07/09/2009	19/06/2010	17:30	21:30	£417.00	£292.00	£229.50	£192.00
0845 6007555	Lisburn	EDEXCEL BTEC HNC Computing (ICT Systems) - Year 2	Monday/Wednesday	07/09/2009	19/06/2010	17:30	21:30	£250.00	£125.00	£62.50	£25.00

Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
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### EDEXCEL BTEC HNC Computing (Software Development)

This course is designed to equip students with the knowledge, understanding and skills required for success in current and future employment or for progression to an undergraduate degree.

0845 6007555	Lisburn	EDEXCEL BTEC HNC Computing (Software Development) - Year 1	Monday/Wednesday	07/09/2009	19/06/2010	17:30	21:30	£417.00	£292.00	£229.50	£192.00
0845 6007555	Lisburn	EDEXCEL BTEC HNC Computing (Software Development) - Year 2	Monday/Wednesday	07/09/2009	19/06/2010	17:30	21:30	£250.00	£125.00	£62.50	£25.00

### EDEXCEL BTEC HND Computing (Topup From HNC-F5719)

0845 6007555	Lisburn	EDEXCEL BTEC HND Computing (Topup From HNC-F5719)	Monday/Wednesday	07/09/2009	19/06/2010	17:30	21:30	£334.00	£209.00	£146.50	£109.00
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### EDEXCEL BTEC HND Computing (Topup From HNC-F5721)

0845 6007555	Lisburn	EDEXCEL BTEC HND Computing (Topup From HNC-F5721)	Monday/Wednesday	07/09/2009	19/06/2010	17:30	21:30	£334.00	£209.00	£146.50	£109.00
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### EDEXCEL BTEC HND Computing (Topup From HNC-F5723)

0845 6007555	Lisburn	EDEXCEL BTEC HND Computing (Topup From HNC-F5723)	Monday/Wednesday	07/09/2009	19/06/2010	17:30	21:30	£334.00	£209.00	£146.50	£109.00
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## Construction Studies

Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
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### CIOB Level 3 Certificate In Site Supervisory Studies

This course is suitable if you are an experienced tradesperson and you wish to learn the skills of site supervision/foremanship, whilst gaining a qualification recognised by the Chartered Institute Of Building (subject to accreditation).

71395 / LNDAA	Lisburn	CIOB L3 Certificate In Site Supervisory Studies	Wednesday/Friday	09/09/2009	12/12/2009	09:00	17:00	£92.00	£46.00	£23.00	£9.20
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### DIY Home Maintenance

Designed to help the absolute beginner gain knowledge in basic home repairs. Topics include: fitting skirting, shelving, panelling, painting, paper hanging, basic plumbing, tiling and much more!

70376 / LNDAA	Lisburn	DIY Home Maintenance	Saturday	12/09/2009	23/01/2010	09:00	12:00	£128.00			
70376 / LNDEA	Lisburn	DIY Home Maintenance	Saturday	06/02/2010	19/06/2010	09:00	12:00	£128.00			
70376 / LNEAA	Lisburn	DIY Home Maintenance	Tuesday	08/09/2009	30/01/2010	18:30	21:30	£128.00			
70376 / LNEEA	Lisburn	DIY Home Maintenance	Tuesday	12/01/2010	29/05/2010	18:30	21:30	£128.00			

### EDEXCEL BTEC HNC Construction

The Higher National Certificate is a specialist vocational programme with a strong work related emphasis. It provides a thorough grounding in the key concepts and practical skills required in the construction sector.

0845 6007555	Lisburn	EDEXCEL BTEC HNC Construction	Monday/Tuesday	07/09/2009	12/06/2010	18:30	21:30	£417.00	£292.00	£229.50	£192.00
0845 6007555	Lisburn	EDEXCEL BTEC HNC Construction - Year 1	Monday	07/09/2009	26/06/2010	09:00	18:00	£417.00	£292.00	£229.50	£192.00

### EDEXCEL BTEC National Award Construction

You will learn by completing projects and assignments that are based on realistic workplace situations and activities. You will focus on a particular subject area and develop a range of specialist skills and knowledge.

70397 / LND1A	Lisburn	EDEXCEL BTEC National Award Construction	Wednesday/Thursday	09/09/2009	12/06/2010	09:00	17:00	£312.00	£214.00	£165.00	£135.60
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Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
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### Enhanced Construction Skills

This course is particularly aimed at unemployed construction operatives. It offers you an opportunity to improve your skills in health and safety, literacy, first aid and employability/careers, whilst gaining a qualification.

71405 / LNDAA	Lisburn	Enhanced Construction Skills	Wednesday/Thursday	09/09/2009	05/12/2009	09:00	17:00	£168.00	£84.00	£42.00	£16.80
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## Early Years

Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
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### C&G L2 NVQ Children's Care Learning & Development

This course is for those wishing to work with children in an early years setting.

0845 6007555	Lisburn	C&G L2 NVQ Children's Care Learning & Development	Tuesday	08/09/2009	12/06/2010	17:30	21:30	£554.00	£476.00	£437.00	£413.60
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### C&G L3 NVQ Children's Care Learning & Development

This course is suitable for you if you want to pursue a career in Early Years education. The course is the equivalent of 3 A Levels and therefore if you achieve the Diploma you will be able to progress to university.

0845 6007555	Lisburn	C&G L3 NVQ Children's Care Learning & Development - Year 1 Fast Track	Thursday	10/09/2009	12/06/2010	16:00	21:30	£564.00	£496.00	£462.00	£441.60
0845 6007555	Lisburn	C&G L3 NVQ Children's Care Learning & Development - Year 2	Monday	07/09/2009	26/06/2010	18:00	21:30	£136.00	£68.00	£34.00	£13.60

### EDEXCEL BTEC HNC Advanced Practice In Work With Children & Families

This Higher Level course is ideal for those working with children aged 0 - 8 years, wishing to gain a third level qualification.

0845 6007555	Lisburn	EDEXCEL BTEC HNC Advanced Practice in Work with Children & Families - Year 1	Tuesday	08/09/2009	12/06/2010	15:30	21:30	£417.00	£292.00	£229.50	£192.00
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## Electrical Installation

Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
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### **C&G Level 3 Certificate In The Requirements For Electrical Installations (BS 7671 July 2008)**

This qualification is aimed primarily at practicing electricians with relevant experience and other allied professionals such as surveyors and consultants and any other trades needing to enhance their understanding of the wiring regulations.

71170 / LNEEA	Lisburn	C&G Level 3 Certificate In The Requirements For Electrical Installations (BS 7671 July 2008)	Wednesday	03/02/2010	19/06/2010	18:00	21:00	£71.00	£53.00	£44.00	£38.60
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## ESOL

Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
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### C&G Certificate In ESOL Skills For Life

Students will learn to communicate in English, from basic greetings at beginner level, to sophisticated and fluent language at advanced level. Classes are taught in a friendly environment using colorful and relevant resources

0845 6007555	Lisburn	C&G Certificate In ESOL Skills For Life	Monday	07/09/2009	26/06/2010	18:00	21:00	£18.00	£18.00	£18.00	£18.00
0845 6007555	Lisburn	C&G Certificate In ESOL Skills For Life	Saturday	12/09/2009	12/06/2010	09:30	12:30	£18.00	£18.00	£18.00	£18.00
0845 6007555	Lisburn	C&G Certificate In ESOL Skills For Life	Tuesday	08/09/2009	26/06/2010	18:00	21:00	£18.00	£18.00	£18.00	£18.00
0845 6007555	Lisburn	C&G Certificate In ESOL Skills For Life	Thursday	10/09/2009	19/06/2010	18:00	21:00	£18.00	£18.00	£18.00	£18.00
0845 6007555	Lisburn	C&G Certificate In ESOL Skills For Life	Wednesday	09/09/2009	12/06/2010	18:00	21:00	£18.00			

## Essential Skills

Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
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### C&G Certificate In Adult Literacy

This course will help you improve your reading, writing and spelling skills. There are 5 levels, so whether you want to start from scratch at Entry Level, or get a GCSE equivalent qualification at Level 2, this class will accommodate you.

70029 / LND1A	Lisburn	C&G Certificate In Adult Literacy	Tuesday	08/09/2009	12/06/2010	09:30	11:30	£0.00	£0.00	£0.00	£0.00
70029 / LND1B	Lisburn	C&G Certificate In Adult Literacy	Monday	07/09/2009	26/06/2010	11:30	13:30	£0.00	£0.00	£0.00	£0.00
70029 / LND1C	Lisburn	C&G Certificate In Adult Literacy	Monday	07/09/2009	26/06/2010	09:30	11:30	£0.00	£0.00	£0.00	£0.00
70029 / LND1D	Lisburn	C&G Certificate In Adult Literacy	Wednesday	09/09/2009	19/06/2010	09:30	11:30	£0.00	£0.00	£0.00	£0.00
70029 / LND1E	Lisburn	C&G Certificate In Adult Literacy	Thursday	10/09/2009	19/06/2010	09:30	11:30	£0.00	£0.00	£0.00	£0.00
70029 / LND1F	Lisburn	C&G Certificate In Adult Literacy	Friday	11/09/2009	22/05/2010	09:30	11:30	£0.00	£0.00	£0.00	£0.00
70029 / LNDAG	Lisburn	C&G Certificate In Adult Literacy	Tuesday	08/09/2009	26/06/2010	19:00	21:00	£0.00	£0.00	£0.00	£0.00
70029 / LNE1A	Lisburn	C&G Certificate In Adult Literacy	Monday	07/09/2009	26/06/2010	19:00	21:00	£0.00	£0.00	£0.00	£0.00
70029 / LNE1B	Lisburn	C&G Certificate In Adult Literacy	Tuesday	08/09/2009	15/05/2010	19:00	21:00	£0.00	£0.00	£0.00	£0.00
70029 / LNE1C	Lisburn	C&G Certificate In Adult Literacy	Wednesday	09/09/2009	19/06/2010	19:00	21:00	£0.00	£0.00	£0.00	£0.00
70029 / LNE1D	Lisburn	C&G Certificate In Adult Literacy	Thursday	10/09/2009	19/06/2010	19:00	21:00	£0.00	£0.00	£0.00	£0.00
70029 / LNE1K	Lisburn	C&G Certificate In Adult Literacy	Tuesday	08/09/2009	19/06/2010	19:00	21:00	£0.00	£0.00	£0.00	£0.00
70029 / LNE1L	Lisburn	C&G Certificate In Adult Literacy	Monday	07/09/2009	05/06/2010	19:00	21:00	£0.00	£0.00	£0.00	£0.00

### C&G Certificate In Adult Numeracy

This course will help you to understand, use and calculate figures in the areas of maths which you are likely to come across in your daily lives.

70030 / LND1B	Lisburn	C&G Certificate In Adult Numeracy	Thursday	17/09/2009	29/05/2010	09:30	11:30	£0.00	£0.00	£0.00	£0.00
70030 / LNDAF	Lisburn	C&G Certificate In Adult Numeracy	Monday	07/09/2009	26/06/2010	09:30	11:30	£0.00	£0.00	£0.00	£0.00

Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
70030 / LNDAY	Lisburn	C&G Certificate In Adult Numeracy	Wednesday	09/09/2009	19/06/2010	09:30	11:30	£0.00	£0.00	£0.00	£0.00
70030 / LNDAZ	Lisburn	C&G Certificate In Adult Numeracy	Tuesday	08/09/2009	12/06/2010	09:30	11:30	£0.00	£0.00	£0.00	£0.00
70030 / LNE1A	Lisburn	C&G Certificate In Adult Numeracy	Monday	07/09/2009	26/06/2010	19:00	21:00	£0.00	£0.00	£0.00	£0.00
70030 / LNE1B	Lisburn	C&G Certificate In Adult Numeracy	Tuesday	08/09/2009	12/06/2010	19:00	21:00	£0.00	£0.00	£0.00	£0.00
70030 / LNE1F	Lisburn	C&G Certificate In Adult Numeracy	Wednesday	09/09/2009	19/06/2010	19:00	21:00	£0.00	£0.00	£0.00	£0.00
70030 / LNE1G	Lisburn	C&G Certificate In Adult Numeracy	Thursday	10/09/2009	19/06/2010	19:00	21:00	£0.00	£0.00	£0.00	£0.00
70030 / LNE1J	Lisburn	C&G Certificate In Adult Numeracy	Thursday	15/10/2009	11/06/2010	19:00	21:00	£0.00	£0.00	£0.00	£0.00
70030 / OSD1H	Lisburn	C&G Certificate in Adult Numeracy (Christ the Redeemer PS)	Tuesday	08/09/2009	19/06/2010	09:00	11:00	£0.00	£0.00	£0.00	£0.00

## GCE AS

Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
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### **AQA ASGCE Psychology**

You will study the psychology of human behavior. Topics studied include issues such as stress, personality and development.

70290 / LNE1B	Lisburn	AQA ASGCE Psychology A	Monday	07/09/2009	26/06/2010	18:30	21:30	£156.00	£98.00	£69.00	£51.60
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## GCSE

Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
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### AQA GCSE In Mathematics B (Modular)

This course is suitable if you have recently completed AQA modular GCSE Mathematics.

71230 / LND1A	Lisburn	AQA GCSE In Mathematics B (Modular)	Wednesday	11/09/2009	19/06/2010	13:30	16:30	£124.00	£76.00	£52.00	£37.60
71230 / LNE1A	Lisburn	AQA GCSE In Mathematics B (Modular)	Monday	07/09/2009	12/06/2010	16:00	18:30	£124.00	£76.00	£52.00	£37.60
71230 / LNE1B	Lisburn	AQA GCSE In Mathematics B (Modular)	Monday	07/09/2009	12/06/2010	16:00	18:30	£124.00	£76.00	£52.00	£37.60
71230 / LNE1C	Lisburn	AQA GCSE In Mathematics B (Modular)	Tuesday	15/09/2009	26/06/2010	19:00	21:30	£124.00	£76.00	£52.00	£37.60
71230 / LNE1D	Lisburn	AQA GCSE In Mathematics B (Modular)	Wednesday	16/09/2009	19/06/2010	19:00	21:30	£124.00	£76.00	£52.00	£37.60
71230 / LNE1E	Lisburn	AQA GCSE In Mathematics B (Modular)	Thursday	17/09/2009	26/06/2010	16:00	18:30	£124.00	£76.00	£52.00	£37.60

### AQA GCSE Mathematics

This is a one year GCSE Maths course based on AQA Modular Mathematics

70545 / LND1A	Lisburn	AQA GCSE Mathematics	Saturday	12/09/2009	12/06/2010	09:30	12:00	£124.00	£76.00	£52.00	£37.60
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### CCEA GCSE English

GCSE English has been identified by Government and Employers as being necessary to increased performance in education, training and industry and to raise the skills level of the whole workforce.

70066 / LND1B	Lisburn	CCEA GCSE English	Saturday	12/09/2009	12/06/2010	09:00	11:30	£124.00	£76.00	£52.00	£37.60
70066 / LNE1A	Lisburn	CCEA GCSE English	Tuesday	08/09/2009	12/06/2010	19:00	21:30	£124.00	£76.00	£52.00	£37.60
70066 / LNE1B	Lisburn	CCEA GCSE English	Wednesday	09/09/2009	19/06/2010	19:00	21:30	£124.00	£76.00	£52.00	£37.60

### OCR GCSE Art & Design: Photography

This exciting course is for those who wish enter a career in photography. There are three coursework based projects: Portraits, Still Life and Architecture.

70465 / LNE1A	Lisburn	OCR GCSE Art & Design: Photography	Monday	07/09/2009	26/06/2010	19:00	21:30	£124.00	£76.00	£52.00	£37.60
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## Hairdressing

Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
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### C&G L2 NVQ Barbering

This two year course covers all aspects of traditional and commercial cutting techniques, barbering services and designer facial hair. There are no formal entry.

0845 6007555	Lisburn	C&G L2 NVQ Barbering	Thursday	10/09/2009	19/06/2010	18:00	21:00	£199.00	£139.00	£109.00	£91.00
0845 6007555	Lisburn	C&G L2 NVQ Barbering Year 2	Monday	07/09/2009	26/06/2010	18:00	21:00	£120.00	£60.00	£30.00	£12.00

### C&G L2 NVQ Hairdressing

This two year course enables students to gain a recognised Hairdressing Qualification. Units includes shampooing, blowdrying, up-styles, colouring and cutting. Price excludes kit and uniform

Extra costs for this course will be approx £200 ie kit, uniform, etc

0845 6007555	Lisburn	C&G L2 NVQ Hairdressing	Tuesday	08/09/2009	19/06/2010	09:00	17:00	£275.00	£177.00	£128.00	£98.60
0845 6007555	Lisburn	C&G L2 NVQ Hairdressing	Monday	07/09/2009	26/06/2010	09:00	17:00	£275.00	£177.00	£128.00	£98.60
70310 / LNE1A	Lisburn	C&G L2 NVQ Hairdressing - Year 1	Wednesday	09/09/2009	26/06/2010	18:00	21:30	£219.00	£149.00	£114.00	£93.00
0845 6007555	Lisburn	C&G L2 NVQ Hairdressing - Year 1	Tuesday	08/09/2009	19/06/2010	09:00	17:00	£275.00	£177.00	£128.00	£98.60
70310 / LNE2A	Lisburn	C&G L2 NVQ Hairdressing - Year 2	Tuesday	08/09/2009	19/06/2010	18:00	21:30	£140.00	£70.00	£35.00	£14.00

### C&G L3 NVQ Hairdressing

This advanced Hairdressing qualification includes advanced Colouring, Cutting and some management units

A level 2 qualification in Hairdressing is required for this course.

70314 / LND1A	Lisburn	C&G L3 NVQ Hairdressing	Monday	07/09/2009	26/06/2010	09:00	17:00	£309.00	£211.00	£162.00	£132.60
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## Health And Care

Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
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### AMSPAR Intermediate Diploma in Medical Reception

AMSPAR is the Association of Medical Secretaries, Practice Managers, Administrators and Receptionists. This course is a nationally recognised qualification for medical receptionists which enables students to work in general practice, hospitals or clinics

0845 6007555	Lisburn	AMSPAR Intermediate Diploma in Medical Reception	Thursday	10/09/2009	16/01/2010	18:30	21:30	£210.00	£182.00	£168.00	£159.60
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### AMSPAR Level 2 Award In Medical Terminology For Non-Clinical Professionals

This qualification will function as an introductory qualification for non clinical staff in the health care sector. It will provide them with an understanding of medical terminology.

71312 / LNEEA	Lisburn	AMSPAR Level 2 Award In Medical Terminology For Non-Clinical Professionals	Tuesday	02/02/2010	15/05/2010	17:30	21:30	£97.00	£69.00	£55.00	£46.60
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### C&G L2 NVQ Health & Social Care

This programme incorporates development of knowledge and practice in a health & care environment

70040 / LND1A	Lisburn	C&G L2 NVQ Health & Social Care	Friday	11/09/2009	12/06/2010	09:00	16:00	£590.00	£492.00	£443.00	£413.60
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### C&G L2 NVQ In Advice And Guidance Support

The purpose of this qualification to equip those engaged in customer support or admin functions in an advice and/or guidance organisation but who might be aiming to become practitioners in this area

0845 6007555	Lisburn	C&G L2 NVQ In Advice And Guidance Support	Monday	07/09/2009	26/06/2010	18:00	21:30	£294.00	£196.00	£147.00	£117.60
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### C&G L3 NVQ Health & Social Care

This programme incorporates the development of advanced knowledge and practice in a care setting

0845 6007555	Lisburn	C&G L3 NVQ Health & Social Care	Friday	11/09/2009	12/06/2010	09:00	16:00	£594.00	£496.00	£447.00	£417.60
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Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
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### CACDP Level 1 Certificate In British Sign Language

This is an introduction to communicating with deaf people using sign language

70339 / LNE1A	Lisburn	CACDP Level 1 Certificate in British Sign Language	Thursday	10/09/2009	12/06/2010	19:00	21:00	£139.00	£93.00	£70.00	£56.20
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### CPCAB Level 2 Certificate Counselling Skills

This qualification is for students who want to learn initial counselling skills to help and support others, either in a voluntary or employed capacity.

0845 6007555	Lisburn	CPCAB Level 2 Certificate Counselling Skills	Wednesday	09/09/2009	19/06/2010	18:00	21:30	£346.00	£276.00	£241.00	£220.00
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### CPCAB Level 2 Certificate Introduction To Counselling Skills

A 30 hour stand alone 'taster' course that will introduce students to listening and helping skills, which can be used in everyday life. It is also for those who wish to test their suitability for a more in depth training.

0845 6007555	Lisburn	CPCAB Level 2 Certificate Introduction To Counselling Skills	Monday	07/09/2009	21/11/2009	18:00	21:30	£100.00	£82.00	£73.00	£67.60
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### CPCAB Level 3 Certificate Counselling Studies

This course provides a transition from using counselling skills at an informal level, to counsellor practitioner training. The course is an entry requirement for the two year CPCAB Diploma in Therapeutic Counselling (TC-L4).

0845 6007555	Lisburn	CPCAB Level 3 Certificate Counselling Studies	Thursday	10/09/2009	12/06/2010	18:00	21:30	£346.00	£276.00	£241.00	£220.00
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### EDEXCEL BTEC Award Infection Control

The BTEC level 2 Award in Infection Control is designed to meet the needs of industry, address the issues facing staff in care facilities and is relevant for all staff.

70381 / LNEAA	Lisburn	EDEXCEL BTEC Award Infection Control	Tuesday	08/09/2009	30/01/2010	18:00	21:30	£112.00	£82.00	£67.00	£58.00
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### EDEXCEL Level 2 BTEC Award In Dementia Care

The qualification will be relevant for all workers in the health and social care and health work force who are working with people with dementia.

71311 / LNEAA	Lisburn	EDEXCEL Level 2 BTEC Award In Dementia Care	Thursday	08/10/2009	19/12/2009	18:30	21:30	£96.00	£74.00	£63.00	£56.40
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Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
71311 / LNEEA	Lisburn	EDEXCEL Level 2 BTEC Award In Dementia Care	Wednesday	03/03/2010	22/05/2010	18:00	21:30	£96.00	£74.00	£63.00	£56.40

### **EDEXCEL Level 2 BTEC Award In Paediatric First Aid**

The aim of this qualification is to provide an opportunity for learners to achieve an accredited qualification that meets the criteria of Surestart for first aid qualifications for those working with children in a looked after environment

71203 / LNEEA	Lisburn	EDEXCEL Level 2 BTEC Award In Paediatric First Aid	Thursday	04/02/2010	27/03/2010	18:30	21:30	£76.00	£64.00	£58.00	£54.40
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### **St John Ambulance Certificate**

This is a ten-week public first aid course

70258 / LNEEA	Lisburn	St John Ambulance Certificate	Thursday	10/09/2009	21/11/2009	19:00	21:00	£34.00	£22.00	£16.00	£12.40
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### **UU Certificate In Counselling**

This course is designed to prepare students for further study in counselling.

0845 6007555	Lisburn	UU Certificate In Counselling	Friday	11/09/2009	12/06/2010	09:00	16:00	£520.00	£384.00	£316.00	£275.20
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### **UU Diploma HE Counselling**

This 3 year course is for those wishing to enter the counselling profession. Modules include Personal & Skills Development and Person Centered Counselling. Students must have 1 A Level or equivalent, Certificate in Counselling or relevant experience.

0845 6007555	Lisburn	UU Diploma HE Counselling - Year 1	Thursday	10/09/2009	26/06/2010	09:00	17:30	£498.00	£373.00	£310.50	£273.00
0845 6007555	Lisburn	UU Diploma HE Counselling - Year 2	Thursday	08/09/2009	19/06/2010	09:00	17:30	£498.00	£373.00	£310.50	£273.00
0845 6007555	Lisburn	UU Diploma HE Counselling - Year 3	Tuesday/Thursday	08/09/2009	12/06/2010	18:00	21:30	£374.00	£249.00	£186.50	£149.00
0845 6007555	Lisburn	UU Diploma HE Counselling Year 3 (1 Module)	Tuesday	08/09/2009	23/01/2010	18:00	21:30	£252.00	£188.00	£156.00	£136.80
0845 6007555	Lisburn	UU Diploma In HE Counselling - Year 2	Monday/Wednesday	07/09/2009	19/06/2010	18:00	21:30	£498.00	£373.00	£310.50	£273.00
0845 6007555	Lisburn	UU Diploma In HE Counselling - Year 3	Monday	07/09/2009	26/06/2010	09:00	17:30	£374.00	£249.00	£186.50	£149.00

## Hospitality & Catering

Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
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### C&G L2 NVQ Professional Cookery

This course aims to provide realistic training in food preparation for the industry at a basic level.

70311 / LND1A	Lisburn	C&G L2 NVQ Professional Cookery	Tuesday	08/09/2009	19/06/2010	09:00	17:30	£279.00	£181.00	£132.00	£102.60
70311 / LND2A	Lisburn	C&G L2 NVQ Professional Cookery - Year 2	Tuesday	08/09/2009	19/06/2010	09:00	17:30	£196.00	£98.00	£49.00	£19.60

### C&G L3 NVQ Professional Cookery

The course content includes the preparation, cooking and presentation of high quality Soups, Sauces and Dressings; Fish/Shellfish Dishes; Meat, Poultry, Offal and Vegetable Dishes; Cocktails and Canapes.

70554 / LND1A	Lisburn	C&G L3 NVQ Professional Cookery	Thursday	10/09/2009	12/06/2010	09:00	17:30	£269.00	£171.00	£122.00	£92.60
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### CIEH Level 2 Award In Food Safety In Catering

To provide candidates with the knowledge that will allow them to work within legislative guidelines in the food sector

70352 / LNEAA	Lisburn	CIEH Level 2 Award In Food Safety In Catering	Wednesday	23/09/2009	10/10/2009	18:00	21:30	£59.00			
70352 / LNEAB	Lisburn	CIEH Level 2 Award In Food Safety In Catering	Wednesday	25/11/2009	12/12/2009	18:00	21:30	£59.00			

### CIEH Level 3 Award In Supervising Food Safety In Catering

Managers and chefs will gain an in-depth theoretical and practical knowledge of food hygiene and enable them to exercise management controls for the production of safe food.

70353 / LNEAA	Lisburn	CIEH Level 3 Award in Supervising Food Safety in Catering	Tuesday	08/09/2009	24/10/2009	18:30	21:30	£61.00			
70353 / LNEEA	Lisburn	CIEH Level 3 Award in Supervising Food Safety in Catering	Wednesday	03/02/2010	17/04/2010	18:30	21:30	£61.00			

Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
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### CIEH Level 3 Implementing Food Safety Management Procedures

For business owners and managers of small and medium sized catering and hospitality businesses

70759 / LNEAA	Lisburn	CIEH Level 3 Implementing Food Safety Management Procedures	Tuesday	10/11/2009	28/11/2009	18:00	21:30	£100.00			
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### NOCN Level 2 Cookery Practical

This course will teach practical cookery of various dishes of meat, fish, vegetables & sauces.

Students are required to bring own ingredients each week

70199 / LNEEC	Lisburn	NOCN Level 2 Cookery Practical (Barbecuees - Traditional Vegetarian Healthy)	Tuesday	02/02/2010	26/06/2010	19:00	21:30	£65.00	£43.00	£32.00	£25.40
70199 / LNEAB	Lisburn	NOCN Level 2 Cookery Practical (Cuisine Around The World - Indian/Chinese/Italian)	Wednesday	09/09/2009	30/01/2010	19:00	21:30	£65.00	£43.00	£32.00	£25.40
70199 / LNEAD	Lisburn	NOCN Level 2 Cookery Practical (Food For Entertaining)	Tuesday	08/09/2009	30/01/2010	18:30	21:00	£65.00	£43.00	£32.00	£25.40
70199 / LNEAE	Lisburn	NOCN Level 2 Cookery Practical (Rotary)	Tuesday	08/09/2009	30/01/2010	18:30	21:30	£65.00	£43.00	£32.00	£25.40
70199 / LNEEB	Lisburn	NOCN Level 2 Cookery Practical (Hot Cuisine - Mexican Moroccan Thai)	Wednesday	03/02/2010	19/06/2010	18:30	21:30	£65.00	£43.00	£32.00	£25.40

### Recreational Cookery - Gourmet Kitchen Club

This is an excellent course aimed at all abilities who want to really improve their culinary skills and have some fun in the process!

Students must supply their own ingredients.

70486 / LNEAA	Lisburn	Recreational Cookery - Gourmet Kitchen Club	Monday	07/09/2009	30/01/2010	18:30	21:30	£44.00			
70486 / LNEEA	Lisburn	Recreational Cookery - Gourmet Kitchen Club	Thursday	03/12/2009	13/03/2010	18:15	21:15	£44.00			
70486 / LNESB	Lisburn	Recreational Cookery - Gourmet Kitchen Club	Thursday	18/03/2010	12/06/2010	18:15	21:15	£44.00			

Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
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### Recreational Cookery - Men's Gourmet Kitchen Club

This is an excellent course aimed at all abilities who want to really improve their culinary skills and have some fun in the process!

Students must supply their own ingredients.

70488 / LNEAC	Lisburn	Recreational Cookery - Men's Gourmet Kitchen Club	Thursday	10/09/2009	24/01/2010	18:30	21:30	£44.00			
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### WSET Level 1 Foundation Certificate In Wines

This course provides a basic introduction to wines and wine/food matching and is valuable for front line staff in the licensed and hospitality sectors.

Candidates must be over 18 years old.

70631 / LNEAA	Lisburn	WSET Level 1 Foundation Certificate In Wines	Monday	07/09/2009	21/11/2009	19:00	21:30	£101.00			
70631 / LNEAA	Lisburn	WSET Level 1 Foundation Certificate In Wines	Monday	07/09/2009	21/11/2009	19:00	21:30	£101.00			

### WSET Level 2 Intermediate Certificate In Wines & Spirits

This Certificate provides a detailed introduction to wines and spirits for those in the trade or for those who just want to learn more about wine.

Candidates must be over 18 years old.

70524 / LNEAA	Lisburn	WSET Level 2 Intermediate Certificate in Wines & Spirits	Wednesday	09/09/2009	21/11/2009	19:00	21:30	£150.00			
70524 / LNEAA	Lisburn	WSET Level 2 Intermediate Certificate in Wines & Spirits	Thursday	11/02/2010	08/05/2010	19:00	21:30	£150.00			

### WSET Level 4 Diploma In Wines & Spirits

The WSET® Diploma is a Level 4 qualification for candidates who already hold the WSET® Advanced (Higher) Certificate and is open to individuals working in the wine trade / hospitality industry as well as serious wine amateurs.

70526 / LNDAA	Lisburn	WSET Level 4 Diploma In Wines & Spirits	Tuesday	08/09/2009	22/05/2010	09:30	16:30	£2,144.00			
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## ICT

Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
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### Adobe Certified Associate

This course is suitable if you wish to gain skills in using Adobe and achieve Adobe Certified Associate status.

71376 / LNEAA	Lisburn	Adobe Certified Associate	Monday	07/09/2009	23/01/2010	19:00	21:30	£44.00	£22.00	£11.00	£4.40
71376 / LNEEA	Lisburn	Adobe Certified Associate	Monday	01/02/2010	26/06/2010	19:00	21:30	£44.00	£22.00	£11.00	£4.40

### BCS Advanced ECDL - Databases

Progression from ECDL, covering advanced features of Database

71010 / LNEEA	Lisburn	BCS Advanced ECDL - Databases	Thursday	04/02/2010	19/06/2010	18:30	21:30	£61.00	£47.00	£40.00	£35.80
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### BCS Advanced ECDL - Presentation

Progression from ECDL, covering advanced features of Powerpoint. ECDL Advanced is taught using Microsoft Office. There will be sessions available using both Office 2003 and Office 2007.

70014 / LNEEA	Lisburn	BCS Advanced ECDL - Presentation	Wednesday	10/02/2010	12/06/2010	18:30	21:30	£61.00	£47.00	£40.00	£35.80
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### BCS Advanced ECDL - Spreadsheets

Progression from ECDL, covering advanced features of MS Excel spreadsheets. ECDL Advanced is taught using Microsoft Office. There will be sessions available using both Office 2003 and Office 2007.

70016 / LNEEA	Lisburn	BCS Advanced ECDL - Spreadsheets	Thursday	04/02/2010	19/06/2010	18:30	21:30	£61.00	£47.00	£40.00	£35.80
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### BCS Advanced ECDL - Wordprocessing

Progression from ECDL, covering advanced features of Word Processing. ECDL Advanced is taught using Microsoft Office. There will be sessions available using both Office 2003 and Office 2007.

70983 / LNEAA	Lisburn	BCS Advanced ECDL - Wordprocessing	Thursday	10/09/2009	30/01/2010	18:30	21:30	£61.00	£47.00	£40.00	£35.80
70983 / LNEEA	Lisburn	BCS Advanced ECDL - Wordprocessing	Thursday	11/02/2010	12/06/2010	18:30	21:30	£61.00	£47.00	£40.00	£35.80

Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
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### BCS Level 2 Award In Creative Digital Media (Digital Cre8or)

The BCS Digital Creator Award provides the necessary skills to make the most of your PC in creating and sharing digital media

71307 / LNEAA	Lisburn	BCS Level 2 Award In Creative Digital Media (Digital Cre8or)	Thursday	10/09/2009	23/01/2010	18:30	21:30	£97.00	£73.00	£61.00	£53.80
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### Buying Safely On The Internet (BCS E-Citizen)

e-Citizen is a fun and simple way for people to use to learn how to use the internet and email

70636 / LNDEA	Lisburn	Buying Safely On The Internet (BCS E-Citizen)	Saturday	06/03/2010	26/06/2010	09:00	11:00	£68.00	£48.00	£38.00	£32.00
70636 / LNEEA	Lisburn	Buying Safely On The Internet (BCS E-Citizen)	Tuesday	09/02/2010	19/06/2010	19:00	21:00	£68.00	£48.00	£38.00	£32.00

### C&G Certificate Essential Skills - Ict (Pilot)

This course will help you understand the basics of ICT.

70996 / LNE1A	Lisburn	C&G Certificate Essential Skills - Ict (Pilot)	Tuesday	08/09/2009	12/06/2010	19:00	21:00	£7.00	£7.00	£7.00	£7.00
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### C&G Level 3 Develop Software Using Visual Basic.Net

This course will provide you with an introduction to the programming techniques required to produce database and web applications using Microsoft's VB.Net technologies.

71377 / LNE1A	Lisburn	C&G Level 3 Develop Software Using Visual Basic.Net	Tuesday	08/09/2009	12/06/2010	18:30	21:30	£160.00	£110.00	£85.00	£70.00
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### EDEXCEL BTEC National Award For IT Practitioners (General)

On this course, you will cover a range of computing skills in systems, databases, programming and computer communications.

70808 / LNE1A	Lisburn	EDEXCEL BTEC National Award for IT Practitioners (General)	Tuesday	08/09/2009	12/06/2010	17:00	21:30	£268.00	£192.00	£154.00	£131.20
70808 / LNE1B	Lisburn	EDEXCEL BTEC National Award for IT Practitioners (General)	Wednesday	09/09/2009	12/06/2010	17:00	21:30	£268.00	£192.00	£154.00	£131.20
70808 / LNE1C	Lisburn	EDEXCEL BTEC National Award for IT Practitioners (General)	Saturday	12/09/2009	12/06/2010	09:00	14:00	£268.00	£192.00	£154.00	£131.20

Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
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### Effective Use Of The PC For Digital Graphics

This course will provide you with an introduction to creating and editing digital graphics using the PC. It will introduce graphics software such as Adobe Photoshop and Adobe Elements.

71375 / LNEAA	Lisburn	Effective Use Of The PC For Digital Graphics	Thursday	10/09/2009	23/01/2010	19:00	21:30	£108.00	£54.00	£27.00	£10.80
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### European Computer Driving Licence (ECDL)

ECDL consists of 7 units: Basic Concepts of IT; File Management; Word Processing; Spreadsheets; Databases; Presentation and Information & Communication. This course is taught using Microsoft Office.

Entry Requirements: CLAIT or equivalent.

70124 / LNE1B	Lisburn	European Computer Driving Licence (ECDL - Microsoft Office 2007)	Thursday	10/09/2009	12/06/2010	18:30	21:30	£215.00	£147.00	£113.00	£92.60
70124 / LNDAA	Lisburn	European Computer Driving Licence (ECDL)	Saturday	12/09/2009	12/06/2010	09:00	12:00	£215.00	£147.00	£113.00	£92.60
70124 / LNE1A	Lisburn	European Computer Driving Licence (ECDL)	Tuesday	08/09/2009	12/06/2010	18:30	21:30	£215.00	£147.00	£113.00	£92.60
0845 6007555	Lisburn	European Computer Driving Licence (ECDL) (E-Learning)		31/08/2009	04/09/2010			£122.00	£100.50	£89.75	£83.30

### MCAS Microsoft Certified Application Specialist

The Microsoft Certified Application Specialist (MCAS) qualification is part of the Microsoft Business Certification Series. MCAS proves candidates have demonstrated proficiency in the New 2007 Microsoft Office System.

Additional costs: Course fee includes one text book and one exam. Additional text books and exams will be charged separately.

71167 / LND1A	Lisburn	MCAS Microsoft Certified Application Specialist	Saturday	12/09/2009	12/06/2010	10:00	12:30	£80.00	£40.00	£20.00	£8.00
71167 / LNE1A	Lisburn	MCAS Microsoft Certified Application Specialist	Monday	07/09/2009	26/06/2010	19:00	21:30	£80.00	£40.00	£20.00	£8.00

### Microsoft SQL Server 2005 - Implementation And Maintenance

This course is aimed at computing technicians and professionals who require an introduction to installation and configuration of SQL and the development of database systems.

71378 / LNE1A	Lisburn	Microsoft SQL Server 2005 - Implementation And Maintenance	Thursday	10/09/2009	12/06/2010	18:30	21:30	£100.00	£50.00	£25.00	£10.00
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Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
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### **NOCN Introduction To The PC**

An introduction to the Personal Computer (PC) for students with no prior computer experience. Students will learn how to use the computer and produce simple word processing documents.

Entry Requirements: No Previous Knowledge required.

70225 / LNDAA	Lisburn	NOCN Introduction To The PC	Saturday	12/09/2009	30/01/2010	09:30	11:30	£65.00	£43.00	£32.00	£25.40
70225 / LNEAA	Lisburn	NOCN Introduction To The PC	Tuesday	08/09/2009	30/01/2010	19:30	21:30	£65.00	£43.00	£32.00	£25.40

### **OCR Level 1 Certificate For IT Users (New CLAIT)**

Students will complete 3 units: File Management & e-Document Production (creating files and folders, using wordprocessing software); Creating Spreadsheets and Graphs: On-line Communication (using the Internet and e-mail)

70236 / LNDAA	Lisburn	OCR Level 1 Certificate For IT Users (New CLAIT)	Saturday	12/09/2009	12/06/2010	09:00	11:00	£105.00	£59.00	£36.00	£22.20
70236 / LNE1A	Lisburn	OCR Level 1 Certificate For IT Users (New CLAIT)	Wednesday	09/09/2009	19/06/2010	19:30	21:30	£105.00	£59.00	£36.00	£22.20

### **Return To Work - ICT**

This programme will provide you with a number of industry-recognised qualifications, enabling you to enter the IT and software industries.

71304 / LNDEA	Lisburn	Return To Work - ICT	Thursday	11/02/2010	29/05/2010	09:00	17:00	£0.00	£0.00	£0.00	£0.00
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## Languages

Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
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### Holiday French

A leisure course which enables holiday-makers to deal with day-to-day situations at a basic level.

Students will be required to purchase a language pack at approx £15

70132 / LNDAB	Lisburn	Holiday French	Saturday	06/02/2010	19/06/2010	10:00	12:00	£84.00			
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### Holiday Spanish

A leisure course which enables holiday makers to deal with day to day situations at a basic level.

Students will be required to purchase a language pack at approx £15

70137 / LNDEA	Lisburn	Holiday Spanish	Saturday	06/02/2010	26/06/2010	10:00	12:30	£108.00			
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### Irish for Beginners

A leisure course which enables holiday-makers to deal with day-to-day situations at a basic level. Students will be required to purchase a language pack at approx £15

70534 / LNEAA	Lisburn	Irish For Beginners	Wednesday	09/09/2009	30/01/2010	19:00	21:00	£84.00			
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### NOCN French 1 (Level 1 Award)

An excellent course for beginners who wish to acquire a basic knowledge of the language. The course offers progression to NOCN Level 1 (Year 2).

Extra materials required include: Course book at approximately £13, and CDs which are optional at approximately £30.

70218 / LNE1A	Lisburn	NOCN French 1 (Level 1 Award)	Monday	07/09/2009	25/06/2010	19:00	21:00	£114.00	£70.00	£48.00	£34.80
70218 / LNEEA	Lisburn	NOCN French 1 (Level 1 Award)	Monday	01/02/2010	03/07/2010	11:30	13:30	£70.00	£48.00	£37.00	£30.40

### NOCN French 2 (Level 1 Cert)

An excellent course for those who wish to extend their basic language skills. The course offers progression to NOCN Level 2 (Year 1).

Extra materials required include: course book at approximately £13, and CDs which are optional at approximately £30.

70219 / LNE1A	Lisburn	NOCN French 2 (Level 1 Cert)	Thursday	10/09/2009	12/06/2010	19:00	21:00	£114.00	£70.00	£48.00	£34.80
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Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
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### NOCN German Level 1 (Level 1 Award)

This course offers you a basic introduction to the German language and culture, and is suitable if you have little or no prior knowledge of the language.

71368 / LND1A	Lisburn	NOCN German Level 1 (Level 1 Award)	Monday	07/09/2009	29/05/2010	09:30	11:30	£114.00	£70.00	£48.00	£34.80
71368 / LNE1A	Lisburn	NOCN German Level 1 (Level 1 Award)	Tuesday	08/09/2009	12/06/2010	19:00	21:00	£114.00	£70.00	£48.00	£34.80

### NOCN Italian 1 (Level 1 Award)

This is an excellent course for beginners who wish to acquire a basic knowledge of the language. The course offers progression to NOCN Level 1 (Year 2).

Extra materials required include: course book at approximately £15, and CDs which are optional at approximately £25.

70226 / LND1A	Lisburn	NOCN Italian 1 (Level 1 Award)	Tuesday	08/09/2009	05/06/2010	11:00	13:00	£114.00	£70.00	£48.00	£34.80
70226 / LNE1A	Lisburn	NOCN Italian 1 (Level 1 Award)	Monday	07/09/2009	12/06/2010	19:00	21:00	£114.00	£70.00	£48.00	£34.80

### NOCN Spanish 1 (Level 1 Award)

This is an excellent course for beginners who wish to acquire a basic knowledge of the language. This course offers progression to NOCN Level 1 (Year 2).

Extra materials required include: course book at approximately £13, and CDs which are optional at approximately £30.

70230 / LNE1A	Lisburn	NOCN Spanish 1 (Level 1 Award)	Tuesday	08/09/2009	12/06/2010	11:00	13:00	£114.00	£70.00	£48.00	£34.80
70230 / LNEEA	Lisburn	NOCN Spanish 1 (Level 1 Award)	Wednesday	05/02/2010	19/06/2010	19:00	21:00	£66.00	£46.00	£36.00	£30.00

### NOCN Spanish 2 (Level 1 Cert)

This is an excellent course if you wish to extend your basic language skills. The course offers progression to NOCN Level 2 (Year 1).

Extra materials required include: course book at approximately £13, and CDs which are optional at approximately £30.

70231 / LNE1A	Lisburn	NOCN Spanish 2 (Level 1 Cert)	Thursday	10/09/2009	12/06/2010	19:00	21:00	£114.00	£70.00	£48.00	£34.80
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## Media

Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
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### **ABC Level 3 Award In Single Camera Programme Making**

On this course you will gain the skills required to produce high quality digital video using single camera techniques. This involves effective production planning for videoing and the use of Apple Final Cut Pro editing software.

71174 / LNE1A	Lisburn	ABC Level 3 Award In Single Camera Programme Making	Wednesday	09/09/2009	19/06/2010	19:00	21:00	£93.00	£59.00	£42.00	£31.80
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## Motor Vehicle

Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
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### Ferguson Tractor Maintenance

On this course you will learn, through practical activity, about the repair and restoration of old tractors. This will include engine, transmission, axle, brakes and bodywork repairs.

71018 / LNEAB	Lisburn	Ferguson Tractor Maintenance	Thursday	10/09/2009	21/11/2009	19:00	21:00	£48.00			
71018 / LNEEA	Lisburn	Ferguson Tractor Maintenance	Thursday	04/02/2010	01/05/2010	19:00	21:00	£48.00			

### OCR Level 3 Certificate Of Professional Competence In National Road Haulage

This course is ideal if you are a transport manager or wish to hold the prerequisite qualification of Professional Competence for the purposes of Road Haulage Operator Licensing in the UK.

71295 / LNEAA	Lisburn	OCR Level 3 Certificate Of Professional Competence In National Road Haulage	Monday	07/09/2009	05/06/2010	19:00	21:00	£140.00	£110.00	£95.00	£86.00
71295 / LNEEA	Lisburn	OCR Level 3 Certificate Of Professional Competence In National Road Haulage	Wednesday	03/02/2010	26/06/2010	18:00	21:00	£140.00	£110.00	£95.00	£86.00

## Music

Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
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### **NOCN Guitar**

This course is suited to all ages, the only requirement is enthusiasm. If you have ever wanted to pick up the guitar, join a band or just simply play for your own pleasure, this course is for you.

71385 / LNE1A	Lisburn	NOCN Guitar	Tuesday	08/09/2009	15/05/2010	18:30	21:00	£105.00	£63.00	£42.00	£29.40
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## Painting & Decorating

Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
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### Painting DIY

This 17-week course will equip you with the necessary skills to carry out DIY painting tasks which the typical homeowner would encounter.

70475 / LNEAA	Lisburn	Painting DIY	Tuesday	08/09/2009	23/01/2010	18:30	21:30	£68.00	£34.00	£17.00	£6.80
70475 / LNEEA	Lisburn	Painting DIY	Tuesday	02/02/2010	03/07/2010	18:30	21:30	£68.00	£34.00	£17.00	£6.80

## Photography

Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
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### **NOCN Level 2 Using Photoshop Techniques**

This is a follow-on course from the digital photography courses. This course will provide you with a more advanced knowledge of digital photography and Adobe Photoshop. You will be introduced to more complex examination techniques using image layers.

70201 / LNE1A	Lisburn	NOCN Level 2 Using Photoshop Techniques	Tuesday	08/09/2009	15/05/2010	19:00	21:30	£105.00	£63.00	£42.00	£29.40
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## Plastering

Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
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### **CSkills Awards L3 NVQ Plastering**

This course is designed to meet the needs of the building industry and will provide Apprentice plasterers with the necessary formal qualifications for recognition as a qualified plasterer.

70360 / LNEAA	Lisburn	CSkills Awards L3 NVQ Plastering	Monday	07/09/2009	23/01/2010	18:30	21:30	£124.00	£94.00	£79.00	£70.00
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## Plumbing

Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
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### Basic Boiler Maintenance (Oil)

This course equips with the skills and knowledge required for basic maintenance of oil boilers. Course includes servicing, complete installing, commissioning and fault-finding exercises on a range of oil boilers using the latest flue analysis equipment.

70011 / LNEAB	Lisburn	Basic Boiler Maintenance	Tuesday	08/09/2009	21/11/2009	19:00	21:00	£48.00			
70011 / LNEEA	Lisburn	Basic Boiler Maintenance	Tuesday	12/01/2010	20/03/2010	19:00	21:00	£48.00			
70011 / LNEEB	Lisburn	Basic Boiler Maintenance	Thursday	14/01/2010	10/04/2010	19:00	21:00	£48.00			
70011 / LNEEA	Lisburn	Basic Boiler Maintenance	Tuesday	27/04/2010	03/07/2010	19:00	21:00	£48.00			
70011 / LNEEB	Lisburn	Basic Boiler Maintenance	Thursday	29/04/2010	03/07/2010	19:00	21:00	£48.00			
70011 / LNEEA	Lisburn	Basic Boiler Maintenance (Oil)	Thursday	10/09/2009	21/11/2009	19:00	21:00	£48.00			

### C&G 6129 Level 2 Technical Certificate In Plumbing

You will gain experience in copper pipework and industrial steel pipework. The focus on oil and gas installations meets the requirements of CORGI and OFTEC and provides you with up-to-date expertise and the ability to diversify within the industry.

70028 / LND1B	Lisburn	C&G 6129 Level 2 Technical Certificate In Plumbing	Wednesday/Thursday/Friday	09/09/2009	19/06/2010	09:00	16:00	£0.00	£0.00	£0.00	£0.00
70028 / LNDAA	Lisburn	C&G 6129 Level 2 Technical Certificate In Plumbing	Monday	07/09/2009	26/06/2010	09:00	16:30	£340.00	£242.00	£193.00	£163.60
70028 / LNE1A	Lisburn	C&G 6129 Level 2 Technical Certificate In Plumbing	Tuesday/Thursday	08/09/2009	19/06/2010	18:00	21:30	£340.00	£242.00	£193.00	£163.60

### C&G L2 NVQ Mechanical Engineering Services - Plumbing

This qualification covers domestic plumbing practice. You will demonstrate your ability in the skills necessary for the sector and you will be accredited according to your individual skill levels and experience at Level 2.

70768 / LND1A	Lisburn	C&G L2 NVQ Mechanical Engineering Services (Plumbing)- Year 1	Monday/Tuesday	31/08/2009	12/06/2010			£347.00	£249.00	£200.00	£170.60
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Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
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### DIY Plumbing (Bending Techniques And Pipework Jointing Methods)

This course covers domestic plumbing issues. You will gain understanding of how plumbing systems work. You can gain advice and assistance from an experienced plumber on any domestic plumbing issue, either theoretical or practical.

71331 / LNEAA	Lisburn	DIY Plumbing (Bending Techniques And Pipework Jointing Methods)	Wednesday	09/09/2009	23/01/2010	18:30	21:30	£128.00	£100.00	£86.00	£77.60
71331 / LNEEA	Lisburn	DIY Plumbing (Bending Techniques And Pipework Jointing Methods)	Saturday	16/01/2010	03/04/2010	09:00	12:30	£128.00	£100.00	£86.00	£77.60
71331 / LNEEB	Lisburn	DIY Plumbing (Bending Techniques And Pipework Jointing Methods)	Wednesday	03/02/2010	26/06/2010	18:30	21:30	£128.00	£100.00	£86.00	£77.60

## Public Services

Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
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### **BIIAB National Certificate Door Supervisors**

This is a nationally-recognised qualification aimed at developing the standards of door supervisors to a professional level to ensure best practice and build public confidence.

70302 / LNEEA	Lisburn	BIIAB National Certificate Door Supervisors	Monday	01/02/2010	01/05/2010	18:00	21:30	£273.00	£148.00	£85.50	£48.00
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## Renewable Energies

Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
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### Introduction To Renewable Energy

This 8-week course is aimed at homeowners interested in fitting renewable energy systems to their homes. You will learn about how solar panels, biomass boilers, heat pumps and PV panels work and how they can be integrated into the home.

70638 / LNDEA	Lisburn	Introduction To Renewable Energy	Wednesday	03/02/2010	24/04/2010	17:30	21:30	£80.00			
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## Special Needs

Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
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### IT for People with Visual Impairments

This course is designed for people who are blind or visually impaired and who want to develop skills in word processing, spreadsheets, email and so on.

70433 / LND1A	Lisburn	IT For People With Visual Impairments	Friday	11/09/2009	12/06/2010	13:00	15:00	£172.00			
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## Sport & Recreation

Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
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### Active IQ Level 2 Certificate In Teaching Physical Activity To Children

This course is suitable if you wish to teach activity sessions with young children.

70284 / LNE1A	Lisburn	ActiveIQ Level 2 Certificate in Teaching Physical Activity to Children	Wednesday	09/09/2009	19/06/2010	18:00	21:00	£147.00	£89.00	£60.00	£42.60
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### EDEXCEL BTEC HNC Sport & Exercise Sciences (Coaching & Leadership In Sport)

HNC and HND Sport science (Coaching and leadership in Sport)- This course is for those who wish to enter the Sport and Leisure Industry. Subjects studied include : Human Anatomy and Physiology, and Physical Education.

0845 6007555	Lisburn	EDEXCEL BTEC HNC Sport & Exercise Sciences (Coaching & Leadership In Sport) - Year 1	Tuesday/Wednesday	08/09/2009	12/06/2010	09:00	17:00	£417.00	£292.00	£229.50	£192.00
0845 6007555	Lisburn	EDEXCEL BTEC HNC Sport & Exercise Sciences (Coaching & Leadership In Sport) - Year 1	Tuesday/Wednesday	08/09/2009	12/06/2010	09:00	17:00	£417.00	£292.00	£229.50	£192.00

### EDEXCEL BTEC HNC Sport & Exercise Sciences (Sport Therapy)

0845 6007555	Lisburn	EDEXCEL BTEC HNC Sport & Exercise Sciences (Sport Therapy) - Year 1	Tuesday/Wednesday	08/09/2009	26/06/2010	09:00	17:00	£417.00	£292.00	£229.50	£192.00
0845 6007555	Lisburn	EDEXCEL BTEC HNC Sport & Exercise Sciences (Sport Therapy) - Year 1	Tuesday/Wednesday	08/09/2009	26/06/2010	09:00	17:00	£417.00	£292.00	£229.50	£192.00

### EDEXCEL BTEC HND Sport & Exercise Sciences (Coaching & Leadership In Sport)

The course will equip you with the knowledge, understanding and skills to progress to an Undergraduate Degree, further professional qualification or successful employment in sport and exercise science areas.

0845 6007555	Lisburn	EDEXCEL BTEC HND Sport & Exercise Sciences (Coaching & Leadership In Sport)	Tuesday/Wednesday/Thursday	08/09/2009	12/06/2010	09:00	17:00	£250.00	£125.00	£62.50	£25.00
0845 6007555	Lisburn	EDEXCEL BTEC HND Sport & Exercise Sciences (Coaching & Leadership In Sport)	Tuesday/Wednesday/Thursday	08/09/2009	12/06/2010	09:00	17:00	£250.00	£125.00	£62.50	£25.00
0845 6007555	Lisburn	EDEXCEL BTEC HND Sport & Exercise Sciences (Coaching & Leadership In Sport) - Year 1	Tuesday/Wednesday/Thursday	08/09/2009	12/06/2010	09:00	17:00	£417.00	£292.00	£229.50	£192.00

Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
0845 6007555	Lisburn	EDEXCEL BTEC HND Sport & Exercise Sciences (Coaching & Leadership In Sport) - Year 1	Tuesday/Wednesday/Thursday	08/09/2009	12/06/2010	09:00	17:00	£417.00	£292.00	£229.50	£192.00

### **EDEXCEL BTEC HND Sport & Exercise Sciences (Sport Therapy)**

The course will equip you with the knowledge, understanding and skills to progress to an Undergraduate Degree, further professional qualification or successful employment in sport and exercise science areas.

0845 6007555	Lisburn	EDEXCEL BTEC HND Sport & Exercise Sciences (Sport Therapy) - Year 1	Tuesday/Wednesday/Thursday	08/09/2009	19/06/2010	09:00	17:00	£417.00	£292.00	£229.50	£192.00
0845 6007555	Lisburn	EDEXCEL BTEC HND Sport & Exercise Sciences (Sport Therapy) - Year 1	Tuesday/Wednesday/Thursday	08/09/2009	19/06/2010	09:00	17:00	£417.00	£292.00	£229.50	£192.00
0845 6007555	Lisburn	EDEXCEL BTEC HND Sport & Exercise Sciences (Sport Therapy) Year 2	Tuesday/Wednesday	08/09/2009	12/06/2010	09:00	17:00	£250.00	£125.00	£62.50	£25.00
0845 6007555	Lisburn	EDEXCEL BTEC HND Sport & Exercise Sciences (Sport Therapy) Year 2	Tuesday/Wednesday	08/09/2009	12/06/2010	09:00	17:00	£250.00	£125.00	£62.50	£25.00

## Training & Development

Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
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### C&G Certificate In Learner Support (9297)

This City & Guilds Level 2 course will develop your awareness of language, literacy and working with adults.

70590 / LNE1A	Lisburn	C&G Certificate In Learner Support (9297)	Tuesday	08/09/2009	13/02/2010	18:30	21:30	£117.00	£87.00	£72.00	£63.00
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### CCEA Level 1 Certificate Employment Skills

This course is designed to enable you to identify your strengths, skills and achievements, match these to suitable job and career opportunities, and present them in suitable formats.

70967 / LNEEA	Lisburn	CCEA Level 1 Certificate Employment Skills	Monday	08/02/2010	26/06/2010	18:30	21:30	£92.00	£62.00	£47.00	£38.00
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### JEB Diploma In Education & Practice

This course is specifically designed for those who wish to deliver ICT training in a commercial organisation, Further Education College or Adult Learning Centre.

0845 6007555	Lisburn	JEB Diploma in Education Practice	Monday/Wednesday	07/09/2009	19/06/2010	18:30	21:30	£278.00	£180.00	£131.00	£101.60
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### JEB Level 3 Certificate In Education Practice: ICT Skills

You will devise teaching resources and learn about delivery of ICT learning resources. To achieve the Diploma, you must also complete the JEB Level 3 Certificate in Education Principles and Practice.

0845 6007555	Lisburn	JEB Level 3 Certificate In Education Practice: ICT Skills	Wednesday	09/09/2009	19/06/2010	18:30	21:30	£182.00	£132.00	£107.00	£92.00
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### JEB Level 3 Certificate In Education Principles & Practice

On this course you will learn about the principles and processes of learning. To achieve the Diploma, you must also complete the JEB Level 3 Certificate in Education Practice: ICT Skills.

0845 6007555	Lisburn	JEB Level 3 Certificate In Education Principles & Practice	Monday	07/09/2009	26/06/2010	19:30	21:30	£158.00	£120.00	£101.00	£89.60
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Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
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### OCR Level 3 Award In Assessing Candidates Using A Range Of Methods

This course will provide you with a recognised qualification if you are technically competent. On completion, this qualification will enable you to assess NVQ programmes of study.

70620 / LNDEA	Lisburn	OCR Level 3 Award In Assessing Candidates Using A Range Of Methods	Monday/Tuesday	07/09/2009	12/06/2010	12:00	13:00	£235.00	£145.00	£100.00	£73.00
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### OCR Level 4 Award In Conducting Internal Quality Assurance Of The Assessment Process

This internal verifier's qualification is aimed at assessors who have a minimum 1 year's experience, and hold D32/D33 or A1 Unit.

0845 6007555	Lisburn	OCR Level 4 Award In Conducting Internal Quality Assurance Of The Assessment Process	Monday/Tuesday	07/09/2009	12/06/2010	12:00	13:00	£235.00	£145.00	£100.00	£73.00
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## Travel & Tourism

Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
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### **EDEXCEL BTEC HNC Travel & Tourism Management**

This course is suitable if you who wish to undertake personal or career development in order to progress within the travel and tourism industry.

0845 6007555	Lisburn	EDEXCEL BTEC HNC Travel & Tourism Management - Year 1	Tuesday	08/09/2009	12/06/2010	09:00	17:00	£417.00	£292.00	£229.50	£192.00
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### **NCFE Level 2 Certificate For Resort Representatives**

This course will help you develop the skills needed for working in the travel industry.

0845 6007555	Lisburn	NCFE Level 2 Certificate For Resort Representatives	Monday	07/09/2009	26/06/2010	18:30	20:30	£112.00	£78.00	£61.00	£50.80
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## University Access

Code	Location	Title	Day(s)	Start Date	Week Ending	Start Time	End Time	Full Fee	Con Fee 1	Con Fee 2	Con Fee 3
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### Access Certificate In Biological Sciences

Designed for adults over 21, this popular course represents a 'second chance' for students to gain a gateway to University. Topics covered include Biology, Chemistry and Psychology.

0845 6007555	Lisburn	Access Certificate In Biological Sciences - Year 2	Monday/Tuesday	07/09/2009	12/06/2010	09:00	14:15	£224.00	£112.00	£56.00	£22.40
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### Access Certificate In Foundation Studies

0845 6007555	Lisburn	Access Certificate In Foundation Studies	Wednesday/Friday	09/09/2009	12/06/2010	09:15	14:15	£260.00	£162.00	£113.00	£83.60
0845 6007555	Lisburn	Access Certificate In Foundation Studies	Monday/Tuesday	07/09/2009	12/06/2010	17:30	21:30	£260.00	£162.00	£113.00	£83.60

### Access Diploma In Social Sciences & Humanities

This exciting course will help you gain access to University. You will study subjects as diverse as English Literature, Irish History, Politics of Ireland and Sociological Studies.

0845 6007555	Lisburn	Access Diploma In Social Sciences & Humanities Year 2	Monday/Friday	07/09/2009	26/06/2010	09:30	13:30	£224.00	£112.00	£56.00	£22.40
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