



APPRENTICE OF THE YEAR

NORTHERN
IRELAND'S
electrical
AWARDS
2019 ☆

IN ASSOCIATION WITH



This award seeks to acknowledge and celebrate an apprentice's outstanding contribution to their workplace.

YOUR DETAILS

Full Name: _____

Job Title: _____

Company Name: _____

Address: _____

_____ Postcode: _____

Telephone: _____

Email: _____

Entry authorised by: _____

Signed: _____

Date: _____

ENTRY REQUIREMENTS

Detail what level of apprenticeship you are currently at and how you meet the criteria outlined on page 3. (Please send any additional information with your form)

Details



Personal Statement

Provide a description of your achievements and why you feel you should be considered as the 2019 Apprentice of the Year. (Please send any additional information with your form)

Info



Testimonials

Please include testimonials from your lecturer and/or employer highlighting your attributes and why you should be considered for this award. (Please send any additional information with your form)



Additional Information 1

***Use this sheet to continue testimonials.**

CRITERIA FOR NOMINATION

Apprentices MUST be enrolled on a recognised Level 3 Electrical Installation Apprenticeship.

Apprentices MUST hold the industry entry criteria: The minimum entry requirement for a recognised Level 3 Electrical Installation Apprenticeship has been set by industry as: GCSE grade 'C' in Maths and English with 16 points derived from all GCSE results. The Department of Employment & Learning has indicated that Essential Skills level 2 in Maths and English is equivalent to GCSE C grade.

Apprentices MUST be fully employed. (Placements do not constitute an industry recognised Apprenticeship)

Employers MUST fully employ the apprentice and ensure their wages are inclusive of attendance at off the job learning.

PAYMENT FOR ON THE JOB AND OFF THE JOB LEARNING

All apprentices MUST be paid for their contracted hours of employment; the minimum of employment hours is 21 hours per week. Contracted hours of employment is inclusive of attendance at a designated learner provider's course.

Employers MUST hold current

EMPLOYER AND PUBLIC LIABILITY INSURANCE COVER

Must be able to produce a copy of Employer and Public Liability Insurance Schedule: It must show the date of when it commenced, due to expire and the indemnity amounts:

Mandatory Employer Liability Cover for an Apprenticeships NI Apprenticeship is: DEL Minimum £5M Recommended £10m
Public Liability Cover - £1m