

# E – Learning Sector Group

A collaborative approach to training and learning



# Training Program

Each session will last approx. 60 minutes and require access to a speaker or headphones to listen in.

Session	Level	Aimed towards
<a href="#">Managing challenging behaviour online</a>	Progressing to advanced	Any teacher who feels their students are not well behaved online, and wants to build their virtual classroom management toolkit.
<a href="#">Improving your Canvas course</a>	Progressing	Staff who feel they would like to make their Canvas page more engaging and interactive
<a href="#">Synchronous and Asynchronous Assessment</a>	Progressing	Teachers delivering and assessing online
<a href="#">Delivering tutorials and pastoral care remotely</a>	Progressing	Teachers delivering online pastoral care
<a href="#">Learning to Learn Online For students</a>	Beginner to progressing	All FE lecturing staff
<a href="#">Supporting Project-based Learning in an Online Environment</a>	Beginner to advanced	Lecturing staff
<a href="#">Encouraging student participation asynchronously</a>	Beginner	FE/HE Lecturing staff
<a href="#">Using OneNote in remote learning</a>	Beginner	FE/HE Lecturing staff
<a href="#">7 Tips for Increasing Student Engagement in Online Courses</a>	Beginner to progressing	Teachers working online who wish to enhance their teaching through simple techniques and strategies
<a href="#">10 Online Learning Resources for Building Practical Skills</a>	Progressing	Teachers or lecturers
<a href="#">How can online classroom tools support Learning, Teaching and Assessment</a>	Details coming soon	
<a href="#">Formative assessment using ClickView</a>		

# Link to the Digital Capabilities

## Jisc Digital Capabilities

Information data and media literacies	Digital Creation, problem solving and innovation	Digital Communication, collaboration and participation	Digital Learning and development	ICT Proficiency	Digital ID and Wellbeing
E1 – Online Teaching E3 - Video F3 - ClickView	A2 - Assessment A3 – Online Teaching C2 - PBL	B1 – Webinars C3 - Collaboration D1 – Participation E2 - Engagement	B3 - Canvas F2 – Course Design	C1 – Online Learning D2 - Teams D3 - OneNote F1 – Online Teaching	A1 – Tutorials/Pastoral B2 - Behaviour

A – BMC, B – NRC, C – NWRC, D – SRC, E – SERC, F - SWC

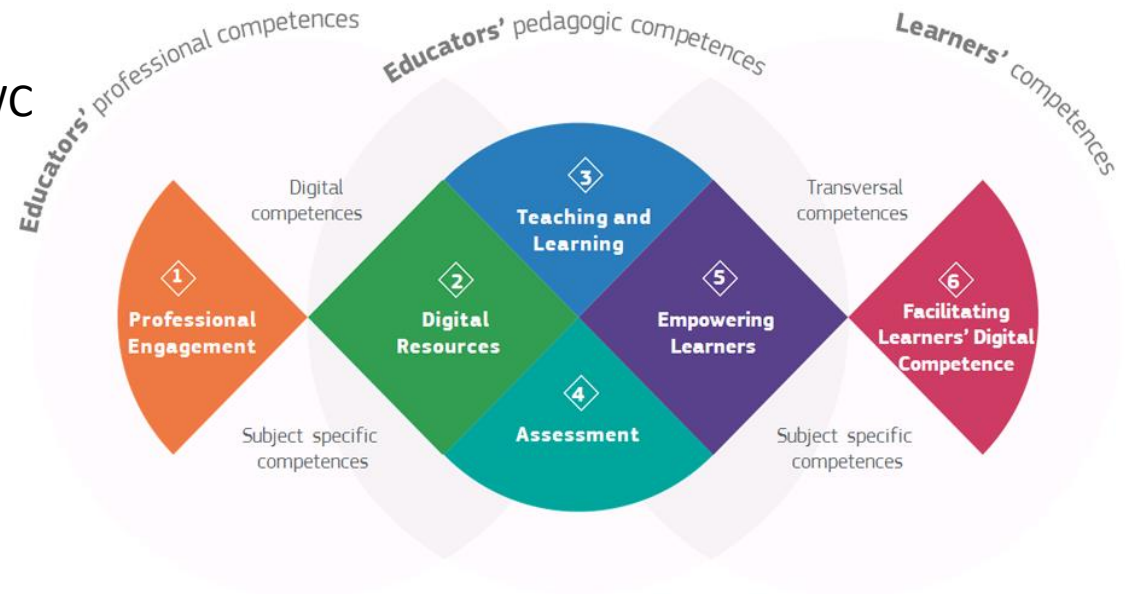


# Link to the Digital Capabilities

## European Digital Competency Framework for Educators

Professional Engagement	Digital Resources	Teaching and Learning	Assessment	Empowering Learners	Facilitating Learner Digital Competence
F1 – Online Teaching	B1 - Webinars B3 - Canvas D2 - Teams D3 - OneNote F3 - ClickView	A3 – Online Teaching B2 - Behaviour C2 - PBL E1 – Online Teaching F2 – Course Design	A2 - Assessment F3 - ClickView	A1 -Tutorials/Pastoral D1 - Participation E2 - Engagement	C1 – Online Learning C3 - Collaboration E3 - Video

A – BMC, B – NRC, C – NWRC, D – SRC, E – SERC, F - SWC



# Northern Regional College

## Managing challenging behaviour in an online environment

Purpose: Provide staff with tools and strategies to promote positive online behaviour from students.

Learning outcomes:

- Functionality of MS Teams for online behaviour management
- Good practice in preparation for positive online behaviour
- Creating an online toolkit for managing behaviour online
- Effective communication strategies for managing online behaviour

Aimed towards: Any teacher who feels their students are not well behaved online, and wants to build their virtual classroom management toolkit.

Level: Progressing/Advanced - Those who have a working knowledge of MS Teams and using it within teaching already established.

Tools/Techniques covered:

- Online behaviour contracts
- Breakout rooms
- Teacher presence and engagement with PAR structure
- Use of praise and tools to combat challenging behaviour

Brief: This session will provide teachers with an overview of the range of techniques, tools and strategies that can be used in the virtual classroom to promote and maintain positive behaviour from students. Through an interactive session, examples will be used to demonstrate how momentum can be maintained and positive behaviour promoted.

Meeting a need: As online learning continues, supporting staff in developing their virtual classroom management skills.

# Northern Regional College

## Improving your Canvas course

Purpose: To enhance Canvas course pages and make use of engaging features.

Learning outcomes: Staff will be able to;

- Add interactive content
- Build quizzes
- Use Accessibility features

Aimed towards: Staff who use Canvas

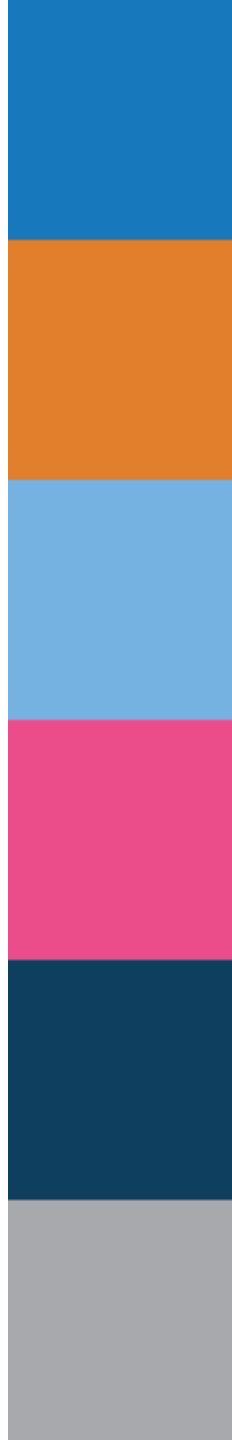
Level: Progressing

Tools/Techniques covered: Interactive media, quizzes, accessibility

Brief: During this 1 hour session we will go through some tips on using different features to make your Canvas page more accessible, engaging and organised for your students

Meeting a need: Helping staff who understand the basics of Canvas but would like to enhance their resources and redesign their course pages

# Belfast Metropolitan College



## Synchronous and Asynchronous Assessment

Purpose: Provide staff with an overview of synchronous and asynchronous assessment options when teaching online

Learning outcomes: Following an introduction to the differences between synchronous and asynchronous assessment, participants will be introduced to one tool that can be used for synchronous assessment and one tool for asynchronous assessment.

By the end of the session, participants will therefore be able to:

- Log in to Kahoot and start creating a Kahoot quiz.
- Log in to Nearpod and use two interactive assessment tools within Nearpod.

Aimed towards: Teachers delivering and assessing online

Level: Progressing

Tools/Techniques covered: Nearpod and Kahoot

Brief: During this 1 hour session we will provide an overview of useful synchronous and asynchronous assessment methods for online delivery

Meeting a need: Effective assessment methods during online delivery

# Belfast Metropolitan College



## Delivering tutorials and pastoral care remotely

Purpose: Provide staff with guidance on how to deliver effective online tutorials and pastoral care

Learning outcomes: To provide an overview of pastoral care and key considerations for remote delivery.

- Define pastoral care
- Describe useful activities for pastoral care post 16 Education
- Sourcing & curating resources for pastoral care.
- Identify important boundaries
- Identify where to seek further support

Aimed towards: Teachers delivering online pastoral care

Level: Progressing

Tools/Techniques covered: Communication techniques to facilitate open sharing (e.g. private chat boxes, anonymous posting)

Brief: During this 1 hour session we will cover what pastoral care is and provide you with useful ideas for content, delivery and further support for your learners

Meeting a need: Supporting staff to deliver effective online pastoral care and tutorials



# North West Regional College

## Learning to Learn Online For students

Purpose: To equip lecturers with some of the knowledge and skills they will need to prepare their students to flourish as remote, online learners

Learning outcomes:

Participants will:

- Be able to guide students on preparing their home environment for remote learning
- Be able to articulate the protocols required from all participants in remote learning and teaching sessions
- Describe basic access to key online platform, including MS Teams and VLEs, and
- How to resolve basic technical problems.

Aimed towards: All FE Lecturers

Level: Beginner to progressing

Tools/Techniques covered: MS Teams, MS Stream, Canvas and Moodle

Brief: Students need to get to grips with learning online at the early stage of their course. This includes:

- being aware of good practices and protocols
- setting up an appropriate online environment at home, and
- having a basic grasp of the digital tools their lecturers will use, including basic technical problem solving.

This workshop will explore with staff protocols, techniques and core digital tools that they will need to develop with their students at the outset of college life, to allow a productive online learning experience for their students.

Meeting a need: Getting prepared to learn online

# North West Regional College

## Supporting Project-based Learning in an Online Environment

Purpose: To equip lecturers with some of the knowledge and skills of digital tools they will could use to support Project-Based Learning (PBL) in an Online Environment

Learning outcomes:

Participants will :

- Be able to identify tools useful for supporting PBL
- Select and use tools that are effective in different PBL contexts

Aimed towards: Lecturers

Level: Suitable from beginner to advanced

Tools/Techniques covered: OneNote. Teams and MS Planner

Brief: Supporting PBL in an online environment provides specific challenges for lecturers. This workshop is designed to provide an overview of digital tools that could be used for PBL, with examples of how some of these tools could be used in a variety of PBL scenarios.

Meeting a need: What digital tools can one use to support students in PBL, where students are remote and online.

# Southern Regional College



## Encouraging student participation asynchronously

Purpose: To engage students with asynchronous teaching techniques

Learning outcomes:

- Identify the challenges for learners working asynchronously
- Explain key aspects of engaging learners online
- Evaluate 3 useful tools for engaging learners asynchronously

Aimed towards: FE/HE Lecturing staff

Level: Beginner

Tools/Techniques covered: Planning for and effectively managing a- synchronous learning. Quizizz, MS Forms, Wakelet.

Brief: In this session, participants will become familiar with the issues for learners when working asynchronously and get some useful information on how to effectively engage learners in this way of learning. The session will review 3 tools that can impact on student engagement asynchronously.

Meeting a need: asynchronous learning has become a reality for all those in FE colleges and is a new experience for many lecturers. This session aims to inform on tried and tested techniques for improving student engagement.

# Southern Regional College



## Using OneNote in remote learning

Purpose: Using OneNote Class notebooks for remote learning

Learning outcomes:

- Embedding resources in the Content Library
- Incorporating content for Assessment for Learning
- Utilising the Collaboration Space for group tasks

Aimed towards: FE/HE Lecturing staff

Level: Beginner

Tools/Techniques covered: Overview of layout and features of OneNote, OneNote including Forms, YouTube

Brief: This lesson will be an awareness exercise of how OneNote Class Notebooks be used for a range of course types from Essentials Skills and ESOL to a HE teacher training course. It will start by providing a brief overview of the four spaces available on OneNote Class Notebook and what they can be used for. It will give examples of how to embed a variety of content; how to incorporate content for assessment for learning; and how to use the collaboration space for group tasks.

Meeting a need: To support the transition into remote learning.

# South Eastern Regional College

7 Tips for Increasing Student Engagement in Online Courses

Live session Friday 26 March 1-2pm

Purpose: To empower teachers to engage students in new ways, and to adapt learning to the online environment

Learning outcomes: To be able to create asynchronous and synchronous learning sessions which are engaging and student-centred, and account for individual needs

Aimed towards: Teachers working online who wish to enhance their teaching through simple techniques and strategies

Level: Beginner to progressing

Tools/Techniques covered: Lesson structures for online learning (asynchronous and synchronous), accessibility, group work online and communication. A brief overview of digital tools in this session include OneNote, Quizizz, Quizlet, Nearpod, Flipgrid and MS Teams

Brief: A high quality learning experience is essential for student engagement and online learning can present additional challenges. This workshop will equip you with the skills needed to keep your students engaged

Meeting a need: Engagement of students when working online

[Link to Teams meeting](#)

# South Eastern Regional College



## 10 Online Learning Resources for Building Practical Skills

Live session Friday 30 April 1-2pm

Purpose: Discover engaging online learning resources that are readily available to help your students build the necessary practical skills to achieve. This session is designed to highlight ten tools that can support teaching and lecturing staff deliver practical classes online.

Learning outcomes:

- Select a tool to use when teaching practical subjects
- See numerous examples of the tools for those teaching practical subjects and select the appropriate tool to use in your classes by considering the pedagogical approach needed

Aimed towards: Teachers or lecturers

Level (Beginner/Progressing/Advanced) Progressing - This is for staff that have tried some online resources and are wanting to expand their knowledge base

Tools/Techniques covered: Starting points and tips to help engage learners when teaching online. Tools highlighted will include whiteboard in Teams, Nearpod, Flipgrid, Khan Academy, Screen recording in PowerPoint, Sway, Spark for Education, Ms Forms, and Thinglink.

Brief: This session is designed to highlight ten tools that can assist with teaching practical subjects using online tools. There are a range of approaches that can help support learners and can be implemented in synchronous or asynchronous delivery. You will have an opportunity to discuss the practicalities of using some of the technologies in class.

Meeting a need: creating greater learner engagement

[Link to Teams meeting](#)

# South West College



How can online classroom tools support Learning, Teaching and Assessment

Details coming soon



# South West College



Formative assessment using ClickView

Details coming soon